



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 October 17, 2017**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A.	OPENING PROCEDURES – 7:00 p.m.	
	1. Call to Order and Welcome	
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	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D.	CONSENT ITEMS	14
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

Superintendent

1.1.	<u>Approval of Minutes</u>	15
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski

Business Services

- 2.1. Approval/Ratification of Travel Requests** 26
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 28
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of September.
- 2.3. Approval/Ratification of Purchase Orders** 30
It is recommended that the Board of Education approve and ratify purchase orders for the month of September as presented in the item.
- 2.4. Approval/Ratification of Revolving Cash Report** 40
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. Acceptance of Donations, Grants, and Bequests** 42
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. Approval/Ratification of Consultants and General Service Providers** 43
It is recommended that the Board of Education approve/ratify agreements with Consultants and General Service Providers as presented.
- 2.7. Acceptance of Annual and Five-Year Developer Fee Report** 45
It is recommended that the Board of Education accept the Annual and Five-Year Developer Fee Report pertaining to transactions for the 2016-17 fiscal year and facility plans for the subsequent 5 years.
- 2.8. Approval/Ratification of Agreement with G. Wayne Oetken & Associates for Consulting Services Related to New Residential Developments** 53
It is recommended that the Board of Education Approve/Ratify the Agreement with G. Wayne Oetken & Associates for Consulting Services related to New Residential Developments.
- 2.9. Approval of Agreement with Decision Insite for Student Trip Manager Module** 62
It is recommended that the Board of Education Approve the Agreement with Decision Insite for the Student Trip Manager Module.
- 2.10. Approval of Agreement with Webb-Cleff Architecture & Engineering for Architecture and Design Services for Cajon Park School Modular Classroom Addition** 66
It is recommended that the Board of Education approve the Agreement with Webb-Cleff Architecture & Engineering for Architectural and Design Services for the Cajon Park School Modular Classroom Addition Project.
- 2.11. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation** 69
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.12. Authorization to Sell/Dispose of Surplus Items** 70
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$6,030.00 and authorize the sale or disposal of them in accordance with the recommended terms.

Educational Services

- 3.1. **Adoption of Resolution #1718-11 Designating Personnel as Licensing Representatives for State Preschool** 73
It is recommended that the Board of Education approve the adoption of Resolution 1718-11 designating personnel as Licensing Representatives for the State Preschool.
- 3.2. **Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Psycho-Educational Assessments** 75
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy Assessments for the term September 19, 2017 through June 30, 2018.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 76
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Adoption of Proclamation Endorsing the Great American Smokeout on November 16, 2017** 79
It is recommended that the Board of Education adopt the proclamation to promote the Great American Smokeout in support of a healthier Santee Community.
- 4.3. **Approval to Increase Work Hours for Identified Classified Non-Management Position** 81
It is recommended that the Board of Education approve to increase work hours for the identified classified non-management position.
- 4.4. **Adoption of Resolution No. 1718-12 to Eliminate a Vacant Classified Non-Management Position** 82
It is recommended that the Board of Education adopt resolution no. 1718-12 to eliminate a vacant classified non-management position.
- 4.5. **Approval of Short Term Position** 84
It is recommended that the Board of Education approve the short-term position.
- 4.6. **Adoption of Resolutions Authorizing Teacher Services – Education Code Sections 44256(b), 44258.2, and 44263** 85
It is recommended that the Board of Education adopt resolutions authorizing teacher assignments under Education Code sections 44256(b), 44258.2, and 44263.
- 4.7. **Acceptance of Report on Certificated Credentials and Assignments** 87
It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.

- E. **DISCUSSION AND/OR ACTION ITEMS** 90
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Board Legislative Goals for 2018** 91
Proposed Board Legislative Goals for 2018 will be presented for Board consideration. Action is at the direction of the Board of Education.
- 1.2. **Approval of Agreement with Peachjar for Distribution of Advertising Material** 94
It is recommended the Board of Education approve the agreement with Peachjar for distribution of advertising material.

Business Services

- 2.1. **GPS and Child Alert and Tracking System for School Busses** 97
This is an information item. Action, if any, is at the discretion of the Board of Education.
- 2.2. **Changes to Accounting for Other Post-Employment Benefits (OPEB)** 98
This is an information item. Action, if any, is at the discretion of the Board of Education.

Human Resource/Pupil Services

- 3.1. **Acceptance of 2016-2017 School Program Services Year End Report** 99
It is recommended that the Board of Education review and accept the School Program Services 2016-2017 Year End Report.

F. BOARD POLICIES AND BYLAWS 100

- 1.1. **First Reading: Revised Board Policy 6161.1 and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials** 101
This is a First Reading of Revised Board Policy 6161.1 and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials. Action, if any, is at the discretion of the Board.
- 1.2. **Second Reading: Revised Board Policy 6145, Extracurricular and Cocurricular Activities** 116
This is a Second Reading of Revised Board Policy 6145, Extracurricular and Cocurricular Activities. Action. It is recommended that the Board of Education approved the revised Board Policy 6145.

G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS 124

H. CLOSED SESSION 124

1. **Consideration of Student Matter** (Ed. Codes § 35146, 48912, 48918)
2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

I. RECONVENE TO PUBLIC SESSION 124

J. ADJOURNMENT 124

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for November 7, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Levens-Craig

___ El-Hajj

___ Fox

___ Burns

___ Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the October 17, 2017, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
2. Andrea Freedman Memorial Art Scholarship Spotlight
3. The Butterfly Project Spotlight

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT
2017-18
CUMULATIVE THROUGH OCTOBER 4, 2017**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		Parcels 384-223-01-00 thru 384-223-14-00	07/10/17	28,278	\$61,080.48	PA
X		1011 Pepper Drive	07/31/17	565	\$1,220.40	PD
X		9624 West Hartland Circle	08/10/17	582	\$1,257.12	RS
X		10695, 10689, 10683, 10682, 10688, 10694 Cobble Ct.	10/04/17	16,168	\$34,922.88	HC
X		10677, 10671, 10665, 10664, 10670, 10676 Cobble Ct.	10/04/17	15,876	\$34,292.16	HC
X		10659, 10653, 10647, 10646, 10652, 10658 Cobble Ct.	10/04/17	16,224	\$35,043.84	HC
X		10707, 10683, 10713 Braverman Drive	10/04/17	7,618	\$16,454.88	HC
X		10707, 10701, 10700, 10706, 10712 Cobble Ct.	10/04/17	12,970	\$28,015.20	HC
TOTAL PAGE 1					\$212,286.96	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - October 17, 2017

Group	Location	Date	Days	Time	Attend.	Fees Applied
<u>Cajon Park</u>						
Girl Scouts (Meetings)	Classroom	9/11/17 - 6/11/18	Monday	5:00 pm - 6:30 pm	25	
CFF Heartlight San Diego (After School Dance Classes)	Outside Library	10/2/17 - 6/11/18	Monday	1:35 pm - 2:35 pm	20	
Boy Scouts of America (Cub Scout Meetings)	Library	10/4/17 - 10/25/17	Wednesday	6:00 pm - 7:30 pm	20	
Boy Scouts #2 (Den Meetings)	Classroom	10/9/17 - 6/11/18	Monday	6:00 pm - 8:00 pm	12	
<u>Carlton Oaks</u>						
PTA (Room Rep Meeting)	Multi-Purpose	9/25/17	Monday	3:00 pm - 3:45 pm	20	
<u>Hill Creek</u>						
Santee D.C. Trip (Info Meeting)	Multi-Purpose	9/18/17	Monday	7:00 pm - 8:30 pm	50	
<u>PRIDE Academy (Prospect Avenue)</u>						
PTA (Stars & Smores)	Field	10/6/17	Friday	6:00 pm - 8:30 pm	30	
<u>Rio Seco</u>						
PTSA (Carnival Meeting)	Multi-Purpose	9/14/17	Thursday	6:00 pm - 7:00 pm	15 - 20	
PTSA (1-on-1 Basketball, After School Hoops)	Blacktop	11/27/17 - 2/5/18	Wednesday	2:50 pm - 3:50 pm	20	
<u>Sycamore Canyon</u>						
PTA (Shenmo Education, Abacus Wizard Enrichment Class)	Classroom	10/24/17 - 12/12/17	Tuesday	2:30 pm - 4:00 pm	10	
PTA (1-on-1 Basketball, After School Hoops)	Blacktop	11/29/17 - 1/31/18	Wednesday	2:25 pm - 3:50 pm	20	

*****NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.**

Santee School District
 ENROLLMENT REPORT
 10/13/2017
 Month 3 Week 6
 School Week 8

SCHOOL	REGULAR ED													SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/13/17	10/14/16	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/13/17	10/14/16	# Diff	% Diff	10/13/17	10/06/17	# Diff
Cajon Park		13	82	114	100	82	110	113	105	91	110	930	925	5	0.5%	5	10	7	6	5	11	7	15	7	73	75	-2	-2.7%	1003	1004	-1	
Carlton Hills		24	64	82	70	71	63	49	47	64	66	600	568	32	5.6%	6	3	1	3	5	4	2	6	2	32	32	0	0.0%	632	633	-1	
Carlton Oaks			74	81	83	78	70	96	73	130	95	780	774	6	0.8%	7	5	5	5	6	5	12	8	5	58	54	4	7.4%	838	838	0	
Chet F. Harritt		24	84	78	84	72	73	53	54	58	55	635	647	-12	-1.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	635	637	-2
Hill Creek		25	95	84	90	77	83	79	64	74	66	737	731	6	0.8%	3	4	1	2	1	5	0	0	0	0	16	16	0	0.0%	753	751	2
Pepper Drive		21	93	121	106	89	139	113	100	108	84	974	961	13	1.4%	0	0	0	0	0	0	0	1	4	3	8	8	0	0.0%	982	981	1
Prospect Ave		20	70	82	63	62	64	73	51	45	57	567	572	-5	-0.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	567	565	2
Rio Seco			89	110	99	110	105	120	117	87	99	936	955	-19	-2.0%	7	6	0	1	5	9	13	7	8	56	54	2	3.7%	992	988	4	
Sycamore Canyon		20	68	64	44	44	41	39	42	0	0	362	349	13	3.7%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	362	381	-1	
SUBTOTAL	0	147	719	798	739	695	748	735	653	657	632	6521	6402	39	0.8%	0	28	28	14	17	22	34	35	40	25	243	239	4	1.7%	6764	6758	6
Alternative School			0	2	4	2	0	2	3	5	6	24	31	-7	-22.6%															24	24	0
Santee Success										1	3	4	4	0	0.0%											0	0	0	0.0%	4	3	1
NPS												0	0						2	1	3	1	3		3	13	3	10	333.3%	13	14	-1
SUBTOTAL	0	2	4	2	0	2	3	6	9	9	28	35	-7	-20.0%	0	0	0	2	1	3	1	3	0	3	13	3	10	333.3%	41	41	0	
TOTAL	0	147	719	798	743	697	748	737	656	663	641	6549	6517	32	0.5%	0	28	28	16	18	25	35	38	40	28	256	242	14	5.8%	6805	6799	6

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	1004
Carlton Hills	0	0	632
Chet F Harritt	0	0	635
Hill Creek	0	0	753
Prospect Ave	0	0	567
Sycamore Canyon	51	0	413
Total PK/EAK	52	0	

Total Enrollment Including PK
6857

Schedule of Upcoming Events

Date	Event
October 16	Special Education Advisory Committee; 6:00 p.m., ERC
October 17	Board Meeting; 7:00 p.m.
October 19	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room
October 20	DELAC; 9:00 a.m., ERC
October 23	Wellness Committee; 3:30 p.m., District Library
November 7	Board Meeting; 7:00 p.m.
November 9	District Advisory Committee (DAC); 6:00 p.m., ERC <i>*Postponed to December 14</i>
November 10 (Friday)	Veterans' Day Holiday - Schools and District Offices Closed
November 13 – 17	Parent/Teacher Conference Week - Schools on Modified Days
November 20 – 24	Schools Closed for Thanksgiving Holiday
November 21 <i>Please note change in meeting time/location</i>	Board Meeting; 7:00 p.m. 6:00 pm <i>Charles Skidmore Administration Center, Conference Room, 9625 Cuyamaca.</i>
November 30 – December 3	California School Boards Association Annual Education Conference
December 4	Communication Committee; 3:30 p.m., ERC
December 5	Organizational Board Meeting for 2018; 7:00 p.m.
*December 14	District Advisory Committee (DAC); 6:00 p.m., ERC
December 19	Board Meeting; 7:00 p.m.
December 21	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room
December 22 - January 5	Winter Break

Reports and Presentation Item B.2.
Prepared by Kristin Baranski
October 17, 2017

Andrea Freedman Memorial Art Scholarship
Spotlight

BACKGROUND:

Andrea Freedman was a beloved third- and fourth-grade teacher in Santee School District for 37 years. She spent her entire teaching career at Carlton Oaks School. Andrea loved being a teacher and was passionate about teaching children how to draw, paint, and create through artwork. When Andrea passed away in 2014, her friends and family knew they needed to create a memorial art scholarship in her name.

The Andrea Freedman Memorial Art Scholarship Fund has awarded seven Carlton Oaks students with art scholarships over the past three years. This evening, Amy Weiner, the scholarship fund administrator, and past-student award recipients will highlight the Andrea Freedman art legacy within Santee School District.

Agenda Item B.2.

BACKGROUND:

The Butterfly Project was co-founded in 2006 by educator Jan Landau and artist Cheryl Rattner Price. The project's mission is a call to action through the arts, using the lessons of the Holocaust to educate about the dangers of hatred and bigotry through the painting of ceramic butterflies. Sonia Fox-Ohlbaum, a retired third grade teacher from Carlton Oaks School, joined the project as an educator in 2014 and has delivered classroom lessons to nearly 600 students in Santee School District over the past three years.

This evening, Sonia Fox-Ohlbaum and Cameron Williams, a junior high teacher at Carlton Oaks School, will provide the Board of Education with a short presentation on the implementation of the Butterfly Project in Santee School District.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1.
Prepared by Kristin Baranski
October 17, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- October 3, 2017, regular meeting minutes
- September 26, 2017, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

October 3, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

Vice President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

- Dianne El-Hajj, Vice President
- Ken Fox, Clerk
- Dustin Burns, Member
- Barbara Ryan, Member

Administration present:

- Kristin Baranski, Superintendent and Secretary to the Board
- Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
- Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
- Lisa Arreola, Executive Assistant and Recording Secretary

Vice President El-Hajj mentioned President Levens-Craig was out of Country and would not be present at the meeting. Vice President El-Hall congratulated Member Ryan for being the recipient of a Women In Leadership Award by the El Cajon Chamber of Commerce.

2. District Mission

Vice President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

Vice President El-Hajj invited Dan Prouty, Director of Instructional Technology, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Learning: Teacher Recognition

Inventing, Designing, Engineering Activities in Science (IDEAS 2.0)

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared that the Board of Education is recognizing Santee School District teachers that made a three-year commitment to professional learning in Next Generation Science Standards (NGSS) implementation. She shared that three years ago, the District embarked on a grant-funded learning opportunity with Lakeside Union School District teachers with a focus on developing a deeper understanding of science content and science pedagogy. The focus of the grant was on Inventing, Designing, Engineering Activities in Science (IDEAS). Each summer, the following teachers attended a weeklong professional development with

content experts from K12 Alliance and San Diego State University and other teacher leaders to develop pedagogy in NGSS. Dr. Pierce invited Dan Prouty, to assist with the recognition. Mr. Prouty expressed his appreciation of all the participants; and mentioned that in addition to a certificate, they would also be receiving an educational badge.

Cajon Park

Amy Cleary
Kim Henderson
Michelle Yother-Johnson

Carlton Oaks

Jennifer Johnson
Angela Panfili

Chet F. Harritt

Marybeth Atkinson
Trisha Best
Ramona Lampe
Lilah Onners
Marlena Sanders

Hill Creek

Amy Buntin

PRIDE Academy

Phelim O'Connell
Tara O'Connell
Gillian Ryan

Rio Seco

Pamela Barber
Teresa Boulais
Heather Glanz

Sycamore Canyon

Rosanne Schwartz

3. Spotlight: Human Resources Update

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, welcomed and introduced the Human Resources staff as follows: Karen Ortega, Administrative Secretary; Krista D'Agostino, Personnel Technician; Carla Buckel, Personnel Assistant; Katie Borts, Secretary I; and Ramon Martinez, Benefits Technician. Mr. Larson shared the Human Resources department's charge is to recruit, select, and retain the best employees available and went on to discuss the key functions of the department as follows:

- Compliance with Ed Code and labor laws
- Recruit exceptional employees
- Monitor and support the selection process
- Onboard newly hired employees
- Application of negotiated contracts
- Credentialing
- Benefits administration
- Employee relations
- Training
- Worker's Compensation
- Negotiations
- Employee Records
- Employee performance - evaluations

Mr. Larson mentioned that since January 1, 2017, the Human Resources department has processed 671 classified applicants for 176 different positions; processed 1,146 certificated applicants for 79 different positions; and placed substitutes into 11,997 classified and certificated employee absences. He shared staff continues to learn and refine the use of the PeopleSoft system; is in the process of implementing the online benefits management portal, Benefits Focus; and the online personnel management system, TalentEd. Mr. Larson mentioned the department is slowly transitioning to paperless. The Board expressed their gratitude to the Human Resources department for all their work.

4. Process for Development of Local Control Accountability Plan Annual Update for 2018-19

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, presented the Local Control Accountability Plan timeline and the process for developing the annual update as follows.

#	Action Step	Venue/Method	Date/Time Period	Month	Year
1	Monitor progress on LCAP Goals and Action Steps	Cabinet	On-Going		
2	Provide status reports to Board on goals and action steps and obtain direction, as applicable	Board Meeting	Various, depending on scheduling		
3	Report to Board on LCAP Development Timeline and Process	Board Meeting	October 3, 2017	October	2017
4	Review structured questions to use for Student Forums and other stakeholder groups	Cabinet	October 18, 2017	October	2017
5	Notify Principals to conduct Student Forums for stakeholder feedback	Cabinet	October 19, 2017	October	2017
6	Input Local Data for LCFF Evaluation Rubric	Bonner	December 1, 2017	December	2017
7	LCFF Evaluation Rubric Data released	Cabinet	December 2017/ January, 2018	December/ January	2017 2018
8	Complete Initial Needs Assessment	Ed Services	December 21, 2017	December	2017
9	Review data, complete Needs Assessment and determine most significant areas of need	Cabinet	January 17, 2017	January	2018
10	Consult with students (stakeholder feedback)	Student Forums at School Sites	February 2, 2018	February	2018
11	Complete Executive Summary of LCAP Progress and Data	Cabinet	February 7, 2018	February	2018
12	Board Budget Workshop and update on needs assessment	Workshop	February 20, 2018	February	2018
13	Send Executive Summary to STA in preparation for consultation	Karl	February 21, 2018	February	2018
14	Provide status report to STA and consult on annual LCAP	Scheduled Meeting	February 26, 2018	February	2018
15	Send Executive Summary to CSEA in preparation for consultation	Karl	March 2018	March	2018
16	Provide status report to CSEA and consult on annual LCAP	EERC Meeting	March 2018	March	2018
17	Provide status report to DAC and obtain stakeholder feedback	DAC Meeting	March 8, 2018	March	2018
18	Provide status report to DELAC and obtain stakeholder feedback	DELAC Meeting	March 9, 2018	March	2018
19	Provide status report to parents, community members and Administrators and obtain stakeholder feedback	LCAP Annual Review	March 13, 2018	March	2018
20	Obtain Board direction on potential updates to LCAP	Board Meeting	March 20, 2018	March	2018
21	Provide status report to BAC and obtain stakeholder feedback	BAC Meeting	March 22, 2018	March	2018
22	Create initial draft of LCAP Annual Update	Cabinet	April 25, 2018	April	2018
23	Discuss LCAP Annual Update draft with Board	Board Meeting	May 1, 2018	May	2018
24	Inform public of opportunity to provide input and comments	Post on District/ school websites	May 4, 2018	May	2018
25	Obtain parent/staff public comment on draft	DAC Meeting(s)	May 10, 2018	May	2018
26	Obtain parent/staff public comment on draft	DELAC Meeting(s)	May 11, 2018	May	2018
27	Respond in writing to comments generated by DAC and DELAC	Written responses to DAC and DELAC	May 18, 2018	May	2018
28	Post Notice of Public Hearing	Notice Posting Process	May 25, 2018	May	2018
29	Conduct Public Hearing	Board Meeting	June 5, 2018	June	2018
30	Adopt LCAP and District Budget	Board Meeting	June 19, 2018	June	2018

5. Report on 2017 CAASPP Results

Dr. Pierce mentioned it was the time of year to report on the California Assessment of Student Progress and Performance (CAASPP) results; and welcomed Bonner Montler, Director of Assessment, to the podium. She shared this was the third year of the Smarter Balance testing. Dr. Pierce mentioned the testing and makeups were conducted within a three-week window. She shared the Santee School District's 1:1 iPad initiative continues to allowed all students to test on their own device; and the wireless network performed at high expectation. The student results were accessible to teachers and administrators within 2-3 weeks after the assessments were scored; and official public release was September 27. Dr. Pierce shared California set a world record for simultaneous online test takers; approximately 500,000 simultaneous users. Mr. Montler shared the 2017 Smarter Balanced Assessment in Comparison to 2016 and mentioned there was a slight drop in English Language Arts (-3.98) and Mathematics (-2.16) in comparison to 2016.

2017 Smarter Balanced Assessment In Comparison to 2016							
Grade	English Language Arts			Grade	Mathematics		
	2016	2017	Change		2016	2017	Change
3	55	53.52	-1.48	3	57	57.11	+0.11
4	59	49.8	-9.2	4	51	47.91	-3.09
5	63	59.25	-3.75	5	44	41.19	-2.81
6	56	51.53	-4.47	6	43	40.98	-2.02
7	57	57.53	+0.53	7	47	47.9	+0.9
8	61	56.07	-4.93	8	55	48.93	-6.07
3-8	58.5	54.52	-3.98	3-8	49.6	47.44	-2.16

Mr. Montler continued to share the 2016-17 CAASPP Smarter Balanced percent of students meeting or exceeding standards in grades 3rd – 8th in English-Language Arts and Mathematics. Results showed 53.52% of third grade; 49.8% of 4th grade; 59.25% of 5th grade; 51.53% of 6th grade; 57.53% of 7th grade; and 56.07% of 8th grade students met or exceeded the standards in Language Arts. Results showed 57.11% of 3rd grade; 47.91% of 4th grade; 41.19% of 5th grade; 40.98% of 6th grade; 47.9% of 7th grade; and 48.93% of 8th grade students met or exceeded standards in Mathematics.

Mr. Montler explained one of the benefits of the CAASPP system is the ability to be able to view scaled scores on a continuum from 3rd – 8th grades. He shared a two- and three-year growth average scale score for student cohorts, compared to the SBAC standard cut-point, by grade in the areas of English Language Arts and Mathematics.

He shared results showed 24.51% of English Learners in grades 3-8, met or exceeded standards; and 25.31% of English Learners met or exceeded standards in Mathematics. Sixty-seven point fifty-three percent (67.53%) of Reclassified Fluent English Proficiency (RFEP) students met or exceeded standards in English Language Arts; and 57.14% met or exceeded standards in Mathematics. Fifteen point ninety-nine percent (15.99%) of Students with a Reported Disability, in all grades, met or exceeded standards in English Language Arts; and 13.1% met or exceeded standards in Mathematics. Results showed 44.01% of Students Economically Disadvantaged met or exceeded standards in English Language Arts; and 35.91% met or exceeded standards in Mathematics.

Mr. Montler shared that even though the results were not made public until September 27, parents did receive the student reports at the beginning of August. The reports are redesigned for students that have tested in the Smarter Balance Assessment the last three years. He reviewed a sample report.

Dr. Pierce shared the District will continue to learn from the data and continue to use the cycle of inquiry. This includes data analysis; discover key issues or questions; investigate relevant resources specific to the Common Core Standards and assessment targets; develop and revise action plans and goals; and carry out plans and monitor throughout

the year. She mentioned the District would continue to use its resources such as professional grade level learning teams; lesson planning based on review of student work; implementation of ELA/ELD instructional materials (i.e., Wonders in grades K-5; Amplify in grades 6-8; and Read180/System 44 in SDC); and curriculum guides in ELA/ELD and Mathematics. Mr. Montler mentioned supporting student groups is a major focus. Teachers use English Language Develop (ELD) standards for instructional planning; the new Language Arts adoption with embedded ELD instruction; goal setting; and ELPAC, the new assessment system. Dr. Pierce shared Economically Disadvantaged student group showed some growth and the District will continue to use the Rtl process; student goal setting; differentiation of instructional materials; and counseling academic/behavioral support to continue progress. She shared there will be a focus on three areas for special education students. This include increase mainstreaming for mild/moderate special day class students to allow more access to general education curriculum; implementation of research-based reading intervention programs in the mild/moderate special day classroom; and increase professional development for special education teachers and instructional assistants.

Mr. Montler mentioned that throughout the year school Administration and teachers review evidence of learning data sources. He shared a partial list of activities and assessments used to review evidence of learning.

Dr. Pierce shared the teachers on the frontline are incredibly important in student achievement; and second to that are the school administrators. She mentioned building coherence has been part of their professional development. Dr. Pierce shared one of the thing being looked at is using strong evidence based practices such as focus direction; collaborative culture; deeper learning; and securing accountability.

Member Ryan shared her disappointment in the decline in progress; and shared it was not fair to the students who attend Santee School District. She expressed her gratitude for the recommendations and next steps. Member Ryan shared student expectations are key; and accountability for everyone who is responsible for educating children. She mentioned Santee School District students are just as capable as scoring at a higher level; and hopes next year's scores are better.

Member Burns shared that although he felt there were some successes, he would like to hold a conversation on what is going to be put in place to improve. He asked to see a breakdown by schools. Member Burns explained that as a Board member he would like to see the comparison to help determine if additional resources are needed for the sites; and see what is working at one site that can be shared and implemented with other sites to increase student achievement. Member Fox asked to receive data for students that are meeting or exceeded standards and those not meeting or exceeding standards. Member El-Hajj mentioned that as a former administrator of the test, she is aware that all teachers stress when the test is administered. She mentioned that the test is rigorous. However, with all the support the District has put in place (i.e., Amplify, Read 180, Achieve3000, new Language Arts adoption, etc.) she feels the District can, and will, improve its scores. Member El-Hajj shared she would like to see the District's goals for improving scores. Member Ryan reiterated Member Burns comment and shared that it is the Board's responsibility to provide the needed resources for instruction; and mentioned the Board needs to be made aware of the needs to provide support.

C. PUBLIC COMMUNICATION

Vice President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments

D. CONSENT ITEMS

Vice President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Consultants and General Service Providers**

- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Adoption of Proclamation for National School Lunch Week
- 2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.8. Authorization to Sell/Dispose of Surplus Items
- 2.9. Authorization/Ratification to File Notice of Completion for Bid #1617-090-002, Steam Boiler Replacement at the Central Kitchen
- 3.1. Approval of Nonpublic Agency Master Contract with ChildCare Careers
- 4.1. Personnel, Regular
- 4.2. Adoption of Proclamation Endorsing Drug Awareness Week, October 23 – 31, 2017
- 4.3. Adoption of Resolution No. 1718-10 to Reduce an Identified Classified Non-Management Position
- 4.4. Approval of Short Term Positions
- 4.5. Approval to Accept Department of Defense Military Connected Local Educational Agencies Grant for Academic and Support Programs
- 4.6. Approval for Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<u>Levens-Craig</u>	<u>Not Present</u>	<u>Burns</u>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<u>El-Hajj</u>	<u>Aye</u>	<u>Ryan</u>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<u>Fox</u>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Human Resource/Pupil Services

1.1. Granting Tenure to Eligible Certificated Employees

Mr. Larson requested the Board's approval to grant tenure to the following eligible certificated employees who worked two years as required by Education Code and demonstrated quality instructional service. Member Burns shared learning from a teacher the importance of earning tenure; and how it validated the teacher's hard work and how proud she was to become a permanent member of the Santee School District family. He shared that since learning that, this day is of great significance to him. Member Ryan moved approval.

Farmer, Kelly	Cajon Park
Velasco, Brittany	Carlton Hills
Giblin, Hannah	Chet F. Harritt
Ninteman, Robin	Chet F. Harritt
Orsinelli, Kelcie	Chet F. Harritt
Roque, Monica	Chet F. Harritt
Fetty, Jolene	Hill Creek
Goro, Susan	Hill Creek
Maloy, Molly	Hill Creek
Stanley, Charlene	Hill Creek
Hayward, Mary	Pepper Drive
Johansen, Michelle	Pepper Drive
Reid, Corinne	Pepper Drive
Sicat, Amille	Pepper Drive
Torres, Nicole	Pepper Drive
Cline, Monica	PRIDE Academy
Nelson, Allison	PRIDE Academy
Quan, Joanne	PRIDE Academy
Fernandez-Perez, Tracie	Pupil Services
Brownell, Sara	Rio Seco
Gourley, Kristina	Rio Seco

McPhillips, Kevin
 Spry, Karol
 Dow, Stephanie
 Lincoln, Tracie

Rio Seco
 Rio Seco
 Special Education
 Sycamore Canyon

Motion: Ryan
Second Burns
Vote: 4-0

Levens-Craig Not Present
El-Hajj Aye
Fox Aye

Burns Aye
Ryan Aye

Business Services

2.1. Approval of Monthly Financial Report

Vice-President El-Hajj announced Karl Christensen, Assistant Superintendent of Business Services, was unable to be present at tonight's meeting. Superintendent Baranski reported the monthly financial report was for cash and budget revision transactions posted through August 31st. She mentioned the report showed a beginning cash balance of \$14.5 million; cash receipts of \$3.9 million; and disbursements of \$6.4 million. The District ended the month with a cash balance in the General Fund of \$11.9 million, sufficient to pay all our financial obligations for the 2017-18 fiscal year. Member Ryan moved approval.

Motion: Ryan
Second Burns
Vote: 4-0

Levens-Craig Not Present
El-Hajj Aye
Fox Aye

Burns Aye
Ryan Aye

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 6145, Extracurricular and Cocurricular Activities

Revised Board Policy (BP) and Administrative Regulation (AR) 6145, Extracurricular and Cocurricular Activities was presented for a first reading. BP and AR 6145 will return to the next meeting for a second reading and request for approval.

1.2. Second Reading: Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance

Revised Board Policy and Administrative Regulation 5117, Interdistrict Attendance was presented for a second reading and request for approval. Member Burns moved approval.

Motion: Burns
Second Fox
Vote: 4-0

Levens-Craig Not Present
El-Hajj Aye
Fox Aye

Burns Aye
Ryan Aye

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Vice President El-Hajj mentioned the first student forum was scheduled for November 7 and inquired on the Board's desire to change the discussion topic. Upon discussion, the Board changed the student forum discussion around character education.

Member Burns mentioned Chet F. Harritt School had recently attended six-grade camp. He acknowledged the challenge of fundraising so early in the year and expressed his gratitude towards Principal Hicks for making this possible. He shared attending camp earlier in the year, allows students to establish friendships and bond earlier in the school year.

I. CLOSED SESSION

Vice President El-Hajj announced that the Board would meet in closed session for:

- Consideration of Student Matter (Ed. Codes § 35146, 48912, 48918)**

2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:17 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:32 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of October 3, 2017 was adjourned at 10:35 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

September 26, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 1-1718

The Board entered closed session at 7:05 p.m. for to discuss student discipline hearings for student #s 1-1718. This matter was heard by the Santee School Board Members, Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:35 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Ryan to expel student #1-1718 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through February 23, 2018. Student may not return to his previous school.
- Maintain a 3.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by December 15, 2017 for decision-making/peer pressure, intimidation/harassment, and drug/alcohol abuse/prevention.
- Perform 30 hours of community service by January 12, 2018.
- Participate in a two-day alcohol presentation the week of November 13, 2017.
- Prepare letters of apology to victims and submit to John Schweller.
- Write a paper or prepare a power point presentation on the effects of alcohol on adolescents.
- Remain free of illegal substances and participate in a drug-testing program.
- Complete all elements of this Rehabilitation Plan by February 26, 2018 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by September 29, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Ryan

Second: Burns

Vote: 4-0 (President Levens-Craig not present)

E. ADJOURNMENT

The September 26, 2017 special meeting was adjourned at 8:40 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

September 26, 2017
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 2-1718

The Board entered closed session at 7:05 p.m. for to discuss student discipline hearings for student #s 2-1718. This matter was heard by the Santee School Board Members, Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:45 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox to expel student #2-1718 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Transfer to a comprehensive campus. Student may not return to her previous school.
- Maintain a 3.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by December 15, 2017 for decision-making/peer pressure, and drug/alcohol abuse/prevention.
- Perform 20 hours of community service by January 12, 2018.
- Participate in a two-day alcohol presentation the week of November 13, 2017.
- Prepare letters of apology to victims and submit to John Schweller.
- Write a paper or prepare a power point presentation on the effects of alcohol on adolescents.
- Remain free of illegal substances and participate in a drug-testing program.
- Complete all elements of this Rehabilitation Plan by February 26, 2018 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by September 29, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Fox

Second: Burns

Vote: 4-0 (President Levens-Craig not present)

E. ADJOURNMENT

The September 26, 2017 special meeting was adjourned at 8:50 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$5,805, with substitute costs of \$575, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - October 17, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Friday, 10/06/17	John Schweller	Pupil Services	Administrative Conundrums: Program Problems and Solutions	Buena Park	\$0	\$207	Pupil Services	This workshop will provide information on human trafficking, sanctuary cities, educational equity, and Federal monitoring.
Monday, 10/16/17	Mary Gatavasky Tamara Cox	Chet F. Harritt PRIDE Academy	What's New in Children's Literature	SDCOE	\$0 \$0	\$91 \$91	Professional Development Professional Development	This workshop will present the best current books and strategies for incorporating them in the library and classroom.
Wed-Thurs, 10/18/17 - 10/19/17	Bonner Montler	Educational Services	Title I & III Program Evaluation	SDCOE	\$0	\$201	Professional Development	This is a 2-day workshop focusing on how to plan and implement the annual program evaluation of Title I and Title III.
Friday, 10/27/17	Cheryl Grady Deborah Gribble Saeja Keehan Stephan Davis	PRIDE Academy Cajon Park Cajon Park Carlton Hills	CPI Training	El Cajon	\$115 \$115 \$115 \$115	\$27 \$27 \$27 \$27	Special Education Special Education Special Education Special Education	This is a Crisis Prevention Intervention training.
Tuesday, 11/14/17	Chelsea Clixby Leslie Wiley Saeja Keehan	Cajon Park Cajon Park Cajon Park	Defiant, Manipulative, & Attention Seeking Students	San Diego	\$115 \$0 \$0	\$142 \$142 \$142	Special Education Special Education Special Education	This workshop will focus on behavior management and how to unlock student potential.
Friday, 01/12/18	Evonn Avila	Business Services	Managing Multiple Projects, Objectives, and Deadlines	San Diego	\$0	\$187	Business Services	This workshop will focus on time management skills.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
Tues-Sat, 11/14/17 - 11/18/17	Meredith Riffel Bonner Montler Patricia Hodge	Pupil Services Educational Services Evaluator	2017 DoDEA Grantee All Hands Conference	New Orleans	\$0 \$0 \$0	\$1,498 \$1,498 \$1,498	Santee Ready for Life Santee Ready for Life Santee Ready for Life	This conference / training is a requirement of the DoDEA Grant.

Consent Item D.2.2.
 Prepared by Karl Christensen
 October 17, 2017

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of September 2017:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-302008 TO 14-313568	\$1,885,618.82
0900	N/A	
1200	14-304803 TO 14-313539	\$384.72
1300	14-302006 TO 14-313567	\$159,348.50
1400	14-302938 TO 14-307735	\$16,888.70
2109	N/A	
2139 / 2108	N/A	
2518	14-306060	\$4,348.94
2538	14-302492 TO 14-311569	\$32,999.57
3500	N/A	
4000	14-302936 TO 14-313531	\$8,438.00
6300	14-302008 TO 14-313566	\$8,683.63
		\$2,116,710.88

Student Body Warrants issued for the period of September 2017:

\$2,296.00

Payroll Warrants issued for the period of September 2017:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$4,700,073.91
12 00	\$21,226.66
13 00	\$114,711.12
14 00	
25 18	
63 00	\$231,278.88
\$5,067,290.57	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of September as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$7,186,297.45 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. There were no purchase order increases of 10% or more during the month of September 2017. The table below is a summary of total purchase orders by location for the month of September 2017:

AMOUNT	LOCATION
\$ 14,674.30	PEPPER DRIVE SCHOOL
\$ 16,126.29	CARLTON HILLS SCHOOL
\$ 7,192.79	SYCAMORE CANYON SCH
\$ 12,301.71	PROSPECT AVENUE SCH
\$ 2,728.08	CAJON PARK SCHOOL
\$ 22,642.25	CHET F HARRITT SCH
\$ 26,455.06	CARLTON OAKS SCHOOL
\$ 25,180.15	RIO SECO SCHOOL
\$ 26,303.22	HILL CREEK SCHOOL
\$ 1,709.52	STATE PRE-SCHOOL
\$ 69.46	SUPERINTENDENT DEPT
\$ 35,737.48	BUSINESS SERVICES
\$ 63.90	HUMAN RESOURCES
\$ 52,876.77	EDUCATIONAL SERVICES
\$ 3,598.05	SPECIAL EDUCATION
\$ 80,004.88	EDUCATIONAL PROJECTS
\$ 475.00	PUPIL SERVICES
\$ 97,487.91	DISTRICT LIBRARY
\$ 12,628.60	PROJECT SAFE
\$ 64,252.25	TECHNOLOGY SERVICES
\$ 1,485.45	OPERATIONS/CUSTODIAL
\$ 56,212.10	MAINTENANCE
\$ 51,057.17	TRANSPORTATION
\$ 5,073.71	FACILITIES MODERNIZATION
\$ 26,440.69	WAREHOUSE
\$ 835.31	CENTRAL KITCHEN
\$ 643,612.10	Total Purchase Orders–September 2017

RECOMMENDATION:

Administration recommends approval of purchase orders #0000003914 through #0000004190 issued September 1, 2017 through September 30, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$643,612.10, is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2017-18

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER LISTING
 SEPTEMBER 2017
 FOR CHART

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000003941	9/7/2017	LEARNING A-Z	LICENSE RENEWALS	0100	\$ 2,719.20	002	PEPPER DRIVE SCHOOL
0000003944	9/7/2017	CDW GOVERNMENT INC	ADOBE LICENSE - PD	0100	\$ 82.97	002	PEPPER DRIVE SCHOOL
0000004014	9/12/2017	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$ 700.00	002	PEPPER DRIVE SCHOOL
0000004032	9/13/2017	MEACOR SIGNS	SIGNS	0100	\$ 90.51	002	PEPPER DRIVE SCHOOL
0000004041	9/14/2017	TROXELL COMMUNICATIONS INC	DOCUMENT CAMERAS - PD	0100	\$ 1,373.81	002	PEPPER DRIVE SCHOOL
0000004042	9/14/2017	LANYARD LAB CUSTOM LANYARDS	SUPPLIES	0100	\$ 297.50	002	PEPPER DRIVE SCHOOL
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$ 17.61	002	PEPPER DRIVE SCHOOL
0000004053	9/14/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 153.77	002	PEPPER DRIVE SCHOOL
0000004056	9/15/2017	FITNESS FINDERS INC	SUPPLIES	0100	\$ 80.98	002	PEPPER DRIVE SCHOOL
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 2,028.42	002	PEPPER DRIVE SCHOOL
0000004070	9/19/2017	3 PAWS UP PUBLISHING		0100	\$ 64.65	002	PEPPER DRIVE SCHOOL
0000004085	9/20/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - PD	0100	\$ 1,863.91	002	PEPPER DRIVE SCHOOL
0000004086	9/20/2017	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTIONS - PD	0100	\$ 4,343.90	002	PEPPER DRIVE SCHOOL
0000004111	9/25/2017	SHINE UP SOLAR	SOLAR PANEL CLEANING	4000	\$ 315.00	002	PEPPER DRIVE SCHOOL
0000004113	9/25/2017	SEHI COMPUTER PRODUCTS INC	REPL. LAMPS - PD	0100	\$ 480.70	002	PEPPER DRIVE SCHOOL
0000004178	9/29/2017	LOWE'S STORE #1661	SUPPLIES	0100	\$ 61.37	002	PEPPER DRIVE SCHOOL
					\$ 14,674.30		PEPPER DRIVE SCHOOL Total
0000003916	9/5/2017	DELL MARKETING L.P.	PRINTER - CH	0100	\$ 234.35	003	CARLTON HILLS SCHOOL
0000003939	9/7/2017	NUERA PLATINUM CONCRETE LLC	CURB RAMPS - CH	4000	\$ 10,918.00	003	CARLTON HILLS SCHOOL
0000003945	9/7/2017	US GAMES	PE SUPPLIES	0100	\$ 387.84	003	CARLTON HILLS SCHOOL
0000003947	9/7/2017	DELL MARKETING L.P.	TONER - CH	0100	\$ 348.01	003	CARLTON HILLS SCHOOL
0000004036	9/13/2017	LIGHTWERKS COMMUNICATION SYSTEMS	SMARTBOARD REPL LAMP - CH	0100	\$ 200.03	003	CARLTON HILLS SCHOOL
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$ 17.61	003	CARLTON HILLS SCHOOL
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 509.30	003	CARLTON HILLS SCHOOL
0000004077	9/20/2017	WESTERN PSYCHOLOGICAL SERVICES	CLASSROOM MATERIALS	0100	\$ 122.46	003	CARLTON HILLS SCHOOL
0000004078	9/20/2017	AMAZON.COM	SUPPLIES	0100	\$ 310.29	003	CARLTON HILLS SCHOOL
0000004079	9/20/2017	HEINEMANN	CLASSROOM MATERIALS	0100	\$ 500.44	003	CARLTON HILLS SCHOOL
0000004094	9/21/2017	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTIONS	0100	\$ 535.44	003	CARLTON HILLS SCHOOL
0000004095	9/21/2017	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 99.26	003	CARLTON HILLS SCHOOL
0000004096	9/21/2017	SEHI COMPUTER PRODUCTS INC	REPL LAMPS - CH	0100	\$ 1,191.57	003	CARLTON HILLS SCHOOL
0000004109	9/22/2017	SCHOLASTIC INC	SUBSCRIPTIONS - CH	0100	\$ 521.16	003	CARLTON HILLS SCHOOL
0000004123	9/26/2017	CARLTON HILLS SCHOOL PTA	SUPPLIES	0100	\$ 90.51	003	CARLTON HILLS SCHOOL
0000004167	9/29/2017	EAI EDUCATION	CLASSROOM SUPPLIES	0100	\$ 140.02	003	CARLTON HILLS SCHOOL
					\$ 16,126.29		CARLTON HILLS SCHOOL Total
0000003986	9/8/2017	SMILE MAKERS	HEALTH OFFICE SUPPLIES	0100	\$ 35.83	004	SYCAMORE CANYON SCH
0000004010	9/12/2017	OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 786.00	004	SYCAMORE CANYON SCH
0000004012	9/12/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$ 2,829.00	004	SYCAMORE CANYON SCH
0000004025	9/13/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - SC	0100	\$ 2,139.65	004	SYCAMORE CANYON SCH
0000004035	9/13/2017	LEHIGH HANSON HEIDELBERG	SUPPLIES	0100	\$ 159.47	004	SYCAMORE CANYON SCH
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$ 17.61	004	SYCAMORE CANYON SCH
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 320.71	004	SYCAMORE CANYON SCH
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 14.12	004	SYCAMORE CANYON SCH
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$ 890.40	004	SYCAMORE CANYON SCH
					\$ 7,192.79		SYCAMORE CANYON SCH Total
0000003948	9/7/2017	CURRICULUM ASSOCIATES INC	JH MATH SUPPLIES - PA	0100	\$ 117.46	005	PROSPECT AVENUE SCH
0000003987	9/8/2017	OMA'S PUMPKIN PATCH	ADMISSIONS	0100	\$ 795.00	005	PROSPECT AVENUE SCH
0000003991	9/8/2017	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFFS	4000	\$ 325.93	005	PROSPECT AVENUE SCH
0000004015	9/12/2017	DEMCO INC	CLASSROOM FURNITURE	0100	\$ 196.37	005	PROSPECT AVENUE SCH
0000004024	9/13/2017	TROXELL COMMUNICATIONS INC	PROJECTORS	0100	\$ 3,227.11	005	PROSPECT AVENUE SCH
0000004030	9/13/2017	MAINTEX INC	CUSTODIAL SUPPLIES/REPAIRS	0100	\$ 107.64	005	PROSPECT AVENUE SCH
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$ 17.61	005	PROSPECT AVENUE SCH

0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	524.72	005	PROSPECT AVENUE SCH
0000004060	9/18/2017	T-SHIRT MART	T-SHIRTS - PA	0100	\$	455.17	005	PROSPECT AVENUE SCH
0000004064	9/19/2017	AL'S SPORT SHOP	PE CLOTHS - PA	0100	\$	1,077.50	005	PROSPECT AVENUE SCH
0000004069	9/19/2017	HTH GRADUATE SCHOOL OF EDUCATION	REGISTRATION FEES	0100	\$	1,600.00	005	PROSPECT AVENUE SCH
0000004108	9/22/2017	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$	399.00	005	PROSPECT AVENUE SCH
0000004114	9/25/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	32.31	005	PROSPECT AVENUE SCH
0000004116	9/25/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS	0100	\$	143.20	005	PROSPECT AVENUE SCH
0000004140	9/26/2017	MAINTEX INC	CUSTODIAL SUPPLIES/EQUIPMENT	0100	\$	2,822.63	005	PROSPECT AVENUE SCH
0000004182	9/29/2017	ALAN'S MUSIC CENTER, INC.	MUSICAL SUPPLIES	0100	\$	460.06	005	PROSPECT AVENUE SCH
					\$	12,301.71		PROSPECT AVENUE SCH Total
0000003994	9/11/2017	DELL MARKETING L.P.	TONER CARTRIDGE - CP	0100	\$	71.64	006	CAJON PARK SCHOOL
0000004032	9/13/2017	MEACOR SIGNS	SIGNS	0100	\$	135.77	006	CAJON PARK SCHOOL
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.61	006	CAJON PARK SCHOOL
0000004054	9/15/2017	DEPARTMENT OF GENERAL SERVICES	FINAL PLAN CHECK FEES-CP SHADE	2538	\$	806.25	006	CAJON PARK SCHOOL
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	65.35	006	CAJON PARK SCHOOL
0000004080	9/20/2017	AMAZON.COM	CUSTODIAL SUPPLIES	0100	\$	32.27	006	CAJON PARK SCHOOL
0000004081	9/20/2017	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTION	0100	\$	181.50	006	CAJON PARK SCHOOL
0000004082	9/20/2017	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$	735.00	006	CAJON PARK SCHOOL
0000004088	9/20/2017	DEMCO INC	LIBRARY SUPPLIES	0100	\$	37.27	006	CAJON PARK SCHOOL
0000004153	9/27/2017	TROXELL COMMUNICATIONS INC	PROJECTOR - CP	0100	\$	645.42	006	CAJON PARK SCHOOL
					\$	2,728.08		CAJON PARK SCHOOL Total
0000003931	9/5/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	75.00	007	CHET F HARRITT SCH
0000003946	9/7/2017	DELL MARKETING L.P.	PRINTERS - CFH	0100	\$	468.69	007	CHET F HARRITT SCH
0000003955	9/7/2017	LAKESHORE	CLASSROOM SUPPLIES	0100	\$	200.00	007	CHET F HARRITT SCH
0000003958	9/7/2017	LEARNING A-Z	LICENSE RENEWALS	0100	\$	2,719.20	007	CHET F HARRITT SCH
0000003959	9/7/2017	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$	672.00	007	CHET F HARRITT SCH
0000003960	9/7/2017	LH CONNECTED	SUBSCRIPTION RENEWAL	0100	\$	465.00	007	CHET F HARRITT SCH
0000003961	9/7/2017	HOUGHTON MIFFLIN HARCOURT	LICENSES & SUPPORT	0100	\$	3,900.00	007	CHET F HARRITT SCH
0000003969	9/7/2017	MEACOR SIGNS	SIGNS FOR CFH	0100	\$	129.30	007	CHET F HARRITT SCH
0000004024	9/13/2017	TROXELL COMMUNICATIONS INC	PROJECTORS	0100	\$	2,581.69	007	CHET F HARRITT SCH
0000004031	9/13/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	144.45	007	CHET F HARRITT SCH
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.61	007	CHET F HARRITT SCH
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	1,279.43	007	CHET F HARRITT SCH
0000004083	9/20/2017	SKEDADDLE FUNDRAISERS	FUNDRAISER - CFH	0100	\$	3,367.50	007	CHET F HARRITT SCH
0000004087	9/20/2017	SEHI COMPUTER PRODUCTS INC	LAMP/BULB - CFH	0100	\$	243.11	007	CHET F HARRITT SCH
0000004156	9/27/2017	EXPLORELEARNING REFLEX	LICENSE RENEWAL	0100	\$	3,295.00	007	CHET F HARRITT SCH
0000004158	9/27/2017	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$	973.00	007	CHET F HARRITT SCH
0000004159	9/27/2017	CHRISTIAN YOUTH THEATER	ADMISSIONS	0100	\$	567.00	007	CHET F HARRITT SCH
0000004160	9/27/2017	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES-CFH	0100	\$	46.22	007	CHET F HARRITT SCH
0000004161	9/27/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - CFH	0100	\$	1,457.12	007	CHET F HARRITT SCH
0000004181	9/29/2017	DELL MARKETING L.P.	IMAGING DRUM - CFH	0100	\$	40.93	007	CHET F HARRITT SCH
					\$	22,642.25		CHET F HARRITT SCH Total
0000003927	9/5/2017	TYNKER CODING FOR KIDS	CLASSROOM MATERIALS	0100	\$	798.00	008	CARLTON OAKS SCHOOL
0000003951	9/7/2017	TEACHER SYNERGY LLC	SUPPLIES - CO	0100	\$	77.98	008	CARLTON OAKS SCHOOL
0000003952	9/7/2017	SCHOLASTIC INC	SUBSCRIPTIONS - CO	0100	\$	399.30	008	CARLTON OAKS SCHOOL
0000003953	9/7/2017	TIME FOR KIDS	SUBSCRIPTIONS	0100	\$	519.75	008	CARLTON OAKS SCHOOL
0000003956	9/7/2017	SCHOOL OUTFITTERS	HEADPHONES - CO	0100	\$	200.29	008	CARLTON OAKS SCHOOL
0000004016	9/12/2017	SOUTH BAY FENCE INC.	FENCE ENCLOSURE FOR WELL - CO	4000	\$	5,988.00	008	CARLTON OAKS SCHOOL
0000004020	9/12/2017	KYOCERA	ANNUAL RISO MAINT AGREEMENT-CO	0100	\$	1,748.00	008	CARLTON OAKS SCHOOL
0000004027	9/13/2017	ELDRIDGE PLAYS AND MUSICALS	PERFORMANCE MATERIALS	0100	\$	344.60	008	CARLTON OAKS SCHOOL
0000004031	9/13/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	98.86	008	CARLTON OAKS SCHOOL
0000004048	9/14/2017	SCHOLASTIC CLASSRM MAGAZINES	MAGAZINE SUBSCRIPTIONS - CO	0100	\$	375.80	008	CARLTON OAKS SCHOOL
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.61	008	CARLTON OAKS SCHOOL
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	1,564.44	008	CARLTON OAKS SCHOOL
0000004084	9/20/2017	TEACHER SYNERGY LLC	SUPPLIES - CO	0100	\$	124.99	008	CARLTON OAKS SCHOOL
0000004100	9/21/2017	TROXELL COMMUNICATIONS INC	PROJECTORS - HC;RS;CO	0100	\$	645.42	008	CARLTON OAKS SCHOOL
0000004112	9/25/2017	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	0100	\$	1,257.64	008	CARLTON OAKS SCHOOL

0000004117	9/25/2017	AL'S SPORT SHOP	PE SUPPLIES - CO	0100	\$	921.27	008	CARLTON OAKS SCHOOL
0000004118	9/25/2017	DELL MARKETING L.P.	PRINTERS - CO	0100	\$	1,406.07	008	CARLTON OAKS SCHOOL
0000004119	9/25/2017	TROXELL COMMUNICATIONS INC	PROJECTORS - CO	0100	\$	1,290.85	008	CARLTON OAKS SCHOOL
0000004121	9/26/2017	JOSTENS	YEARBOOKS 16/17 CO	0100	\$	2,169.00	008	CARLTON OAKS SCHOOL
0000004135	9/26/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	9.55	008	CARLTON OAKS SCHOOL
0000004138	9/26/2017	KNIFFING'S DISCOUNT NURSERIES	ROSE GARDEN SUPPLIES - CO	0100	\$	1,786.06	008	CARLTON OAKS SCHOOL
0000004177	9/29/2017	EWING IRRIGATION PRODUCTS	SUPPLIES - CO WELL	4000	\$	4,711.58	008	CARLTON OAKS SCHOOL
					\$	26,455.06		CARLTON OAKS SCHOOL Total
0000003914	9/5/2017	TROXELL COMMUNICATIONS INC	PROJECTORS - RS	0100	\$	1,290.85	009	RIO SECO SCHOOL
0000003915	9/5/2017	SEHI COMPUTER PRODUCTS INC	ELECTRONIC SUPPLIES - RS	0100	\$	45.41	009	RIO SECO SCHOOL
0000003918	9/5/2017	COMPETITIVE METALS INC	SUPPLIES FOR SHADE SHELTER-RS	2538	\$	350.41	009	RIO SECO SCHOOL
0000003957	9/7/2017	JUNIOR ACHIEVEMENT	ADMISSIONS	0100	\$	2,990.00	009	RIO SECO SCHOOL
0000003962	9/7/2017	SKATE WORLD SAN DIEGO	ADMISSIONS	0100	\$	700.00	009	RIO SECO SCHOOL
0000003990	9/8/2017	SUNBELT RENTALS	SHADE SHELTER SUPPLIES - RS	2538	\$	602.98	009	RIO SECO SCHOOL
0000004019	9/12/2017	WHITE CAP/HD SUPPLY	SUPPLIES	2538	\$	674.97	009	RIO SECO SCHOOL
0000004024	9/13/2017	TROXELL COMMUNICATIONS INC	PROJECTORS	0100	\$	1,936.27	009	RIO SECO SCHOOL
0000004028	9/13/2017	SUPERIOR READY MIX CONCRETE	CONCRETE SUPPLIES	2538	\$	785.56	009	RIO SECO SCHOOL
0000004029	9/13/2017	CABLE, PIPE & LEAK DETECTION,	UNDERGROUND UTILITIES LOCATOR	2538	\$	550.00	009	RIO SECO SCHOOL
0000004037	9/13/2017	DELL MARKETING L.P.	PRINTER - RS	0100	\$	234.35	009	RIO SECO SCHOOL
0000004044	9/14/2017	SCHOLASTIC BOOK FAIRS - 10	BOOK FAIR - RS	0100	\$	5,146.48	009	RIO SECO SCHOOL
0000004045	9/14/2017	STAUMP PRODUCTIONS	UKULELE'S - RS	0100	\$	89.79	009	RIO SECO SCHOOL
0000004047	9/14/2017	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	182.74	009	RIO SECO SCHOOL
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.61	009	RIO SECO SCHOOL
0000004055	9/15/2017	IXL LEARNING	SUBSCRIPTION RENEWAL	0100	\$	299.00	009	RIO SECO SCHOOL
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	855.62	009	RIO SECO SCHOOL
0000004067	9/19/2017	SMILE MAKERS	HEALTH OFFICE SUPPLIES - RS	0100	\$	64.71	009	RIO SECO SCHOOL
0000004100	9/21/2017	TROXELL COMMUNICATIONS INC	PROJECTORS - HC;RS;CO	0100	\$	645.42	009	RIO SECO SCHOOL
0000004137	9/26/2017	HAWTHORNE MACHINERY CO	RENTAL EQUIPMENT	0100	\$	204.84	009	RIO SECO SCHOOL
35 0000004137	9/26/2017	HAWTHORNE MACHINERY CO	RENTAL EQUIPMENT	2538	\$	189.86	009	RIO SECO SCHOOL
0000004139	9/26/2017	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL	0100	\$	383.45	009	RIO SECO SCHOOL
0000004139	9/26/2017	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL	2538	\$	40.80	009	RIO SECO SCHOOL
0000004157	9/27/2017	DELL MARKETING L.P.	LAPTOPS: HC & RS	0100	\$	1,075.44	009	RIO SECO SCHOOL
0000004162	9/27/2017	ALL VOLLEYBALL, INC.	PE SUPPLIES - RS	0100	\$	382.73	009	RIO SECO SCHOOL
0000004163	9/27/2017	KOTULA'S	PE SUPPLIES - RS	0100	\$	140.06	009	RIO SECO SCHOOL
0000004164	9/27/2017	PICKLEBALLCENTRAL.COM	PE SUPPLIES - RS	0100	\$	506.32	009	RIO SECO SCHOOL
0000004165	9/28/2017	US GAMES	PE SUPPLIES - RS	0100	\$	4,712.24	009	RIO SECO SCHOOL
0000004178	9/29/2017	LOWE'S STORE #1661	SUPPLIES	0100	\$	82.24	009	RIO SECO SCHOOL
					\$	25,180.15		RIO SECO SCHOOL Total
0000003954	9/7/2017	SCHOLASTIC CLASSRM MAGAZINES	MAGAZINE SUBSCRIPTION	0100	\$	319.60	010	HILL CREEK SCHOOL
0000003963	9/7/2017	GB'S FENCE COMPANY	FENCING AT HILL CREEK	4000	\$	4,200.00	010	HILL CREEK SCHOOL
0000003966	9/7/2017	CLARK SECURITY PRODUCTS,	PE LOCKER LOCKS - HC	0100	\$	693.06	010	HILL CREEK SCHOOL
0000003985	9/8/2017	CHURCH PARTNER/	CLASSROOM FURNITURE	0100	\$	1,080.24	010	HILL CREEK SCHOOL
0000004026	9/13/2017	ELITE WEAR	APPAREL - HC	0100	\$	122.64	010	HILL CREEK SCHOOL
0000004038	9/13/2017	AMAZON.COM	COUNTERTOP OVENS - HC	0100	\$	549.78	010	HILL CREEK SCHOOL
0000004046	9/14/2017	MCKILLICAN - EL CAJON	CARPET - HC	0100	\$	271.45	010	HILL CREEK SCHOOL
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.61	010	HILL CREEK SCHOOL
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	1,237.80	010	HILL CREEK SCHOOL
0000004063	9/19/2017	TROPHY MASTER	GRADUATION PLAQUES - HC	0100	\$	47.42	010	HILL CREEK SCHOOL
0000004093	9/20/2017	SMART & FINAL	FOOD SUPPLIES - HC ELECTIVES	0100	\$	150.00	010	HILL CREEK SCHOOL
0000004098	9/21/2017	LEARNING A-Z	LICENSE RENEWAL	0100	\$	1,424.25	010	HILL CREEK SCHOOL
0000004100	9/21/2017	TROXELL COMMUNICATIONS INC	PROJECTORS - HC;RS;CO	0100	\$	645.42	010	HILL CREEK SCHOOL
0000004111	9/25/2017	SHINE UP SOLAR	SOLAR PANEL CLEANING	4000	\$	2,400.30	010	HILL CREEK SCHOOL
0000004124	9/26/2017	SMART & FINAL	ELECTIVE FOOD SUPPLIES - HC	0100	\$	150.00	010	HILL CREEK SCHOOL
0000004125	9/26/2017	SMART & FINAL	ELECTIVES FOOD SUPPLIES - HC	0100	\$	150.00	010	HILL CREEK SCHOOL
0000004135	9/26/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	30.13	010	HILL CREEK SCHOOL
0000004157	9/27/2017	DELL MARKETING L.P.	LAPTOPS: HC & RS	0100	\$	12,460.52	010	HILL CREEK SCHOOL
0000004166	9/28/2017	REALLY GREAT READING	CLASSROOM MATERIALS	0100	\$	353.00	010	HILL CREEK SCHOOL

0000003942	9/7/2017	SHARP REES-STEALY MEDICAL GROUP	MEDICAL SERVICES	1200	\$	26,303.22		HILL CREEK SCHOOL Total
0000004009	9/12/2017	LAKESHORE LEARNING MATERIALS	SUPPLIES FOR PA PRESCHOOL	1200	\$	207.00	012	STATE PRE-SCHOOL
0000004090	9/20/2017	LAKESHORE LEARNING MATERIALS	SUPPLIES - PA PRESCHOOL	1200	\$	507.58	012	STATE PRE-SCHOOL
0000004091	9/20/2017	AMAZON.COM	SUPPLIES FOR PA PRESCHOOL	1200	\$	473.61	012	STATE PRE-SCHOOL
						521.33	012	STATE PRE-SCHOOL
						1,709.52		STATE PRE-SCHOOL Total
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	5.87	062	SUPERINTENDENT DEPT
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	63.59	062	SUPERINTENDENT DEPT
						69.46		SUPERINTENDENT DEPT Total
0000003995	9/11/2017	UNITED STATES TREASURY	8038T REPORTING FEES	0100	\$	11,500.17	064	BUSINESS SERVICES
0000004021	9/13/2017	SO CAL HERS RATERS	DUCT LEAKAGE TESTING - DO HVAC	0100	\$	1,720.00	064	BUSINESS SERVICES
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	5.87	064	BUSINESS SERVICES
0000004061	9/19/2017	HAMEL SCHOOL OUTFITTERS, INC.	WINDOW BLINDS - DO	0100	\$	5,209.83	064	BUSINESS SERVICES
0000004065	9/19/2017	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL SERVICES	0100	\$	82.61	064	BUSINESS SERVICES
0000004092	9/20/2017	HAMEL SCHOOL OUTFITTERS, INC.	DO DAMAGED WORKSTATION REPL.	0100	\$	8,108.94	064	BUSINESS SERVICES
0000004120	9/25/2017	THE NYHART COMPANY, INC.	ACTUARIAL SERVICES	0100	\$	9,000.00	064	BUSINESS SERVICES
0000004122	9/26/2017	CITI CARDS /	PROJECT SAFE/YALE SUPPLIES	0100	\$	69.13	064	BUSINESS SERVICES
0000004126	9/26/2017	DELL MARKETING L.P.	DRUM KIT - DO	0100	\$	40.93	064	BUSINESS SERVICES
						35,737.48		BUSINESS SERVICES Total
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	5.86	065	HUMAN RESOURCES
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	58.04	065	HUMAN RESOURCES
						63.90		HUMAN RESOURCES Total
0000003922	9/5/2017	NORTH INLAND SELPA	REGISTRATION FEES	0100	\$	175.00	066	EDUCATIONAL SERVICES
0000003923	9/5/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	175.00	066	EDUCATIONAL SERVICES
0000003924	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	60.00	066	EDUCATIONAL SERVICES
0000003925	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	30.00	066	EDUCATIONAL SERVICES
0000003943	9/7/2017	VARIDESK LLC	SUPPLIES	0100	\$	425.61	066	EDUCATIONAL SERVICES
0000004022	9/13/2017	EDUCATIONAL DATA SYSTEMS INC	PRE-ID SERVICES	0100	\$	287.32	066	EDUCATIONAL SERVICES
0000004040	9/14/2017	ESGI	ANNUAL LICENSE RENEWAL	0100	\$	5,125.00	066	EDUCATIONAL SERVICES
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.60	066	EDUCATIONAL SERVICES
0000004057	9/15/2017	CRISIS PREVENTION INSTITUTE	MEMBERSHIP FEE	0100	\$	150.00	066	EDUCATIONAL SERVICES
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	759.61	066	EDUCATIONAL SERVICES
0000004099	9/21/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	700.00	066	EDUCATIONAL SERVICES
0000004107	9/22/2017	GROSSMONT UNION HIGH SCHOOL DISTRICT	ANNUAL - SPANISH CLASSES	0100	\$	24,894.69	066	EDUCATIONAL SERVICES
0000004145	9/26/2017	DOCUMENT TRACKING SERVICES LLC	ANNUAL LICENSING RENEWAL	0100	\$	2,050.00	066	EDUCATIONAL SERVICES
0000004147	9/27/2017	ASSOCIATION FOR SUPERVISION & CURRICULUM	PROFESSIONAL SERVICES	0100	\$	18,000.00	066	EDUCATIONAL SERVICES
0000004169	9/29/2017	AL'S SPORT SHOP	SUPPLIES	0100	\$	26.94	066	EDUCATIONAL SERVICES
						52,876.77		EDUCATIONAL SERVICES Total
0000003921	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	120.00	067	SPECIAL EDUCATION
0000003929	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	225.00	067	SPECIAL EDUCATION
0000003932	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	30.00	067	SPECIAL EDUCATION
0000003933	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	120.00	067	SPECIAL EDUCATION
0000003934	9/5/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	120.00	067	SPECIAL EDUCATION
0000003936	9/6/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	20.00	067	SPECIAL EDUCATION
0000003940	9/7/2017	DELL MARKETING L.P.	PRINTER - CP SP ED	0100	\$	234.35	067	SPECIAL EDUCATION
0000003964	9/7/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	20.00	067	SPECIAL EDUCATION
0000003984	9/8/2017	EAST COUNTY SELPA /	REGISTRATION FEES	0100	\$	80.00	067	SPECIAL EDUCATION
0000004007	9/12/2017	COAST MUSIC THERAPY, INC.	TRAINING AT CAJON PARK	0100	\$	500.00	067	SPECIAL EDUCATION
0000004039	9/13/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	60.00	067	SPECIAL EDUCATION
0000004043	9/14/2017	NORTH COASTAL CONSORTIUM	REGISTRATION FEES	0100	\$	30.00	067	SPECIAL EDUCATION
0000004068	9/19/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	70.00	067	SPECIAL EDUCATION
0000004101	9/21/2017	DELL MARKETING L.P.	PRINTER - RS	0100	\$	234.35	067	SPECIAL EDUCATION
0000004115	9/25/2017	DELL MARKETING L.P.	PRINTER - CP	0100	\$	234.35	067	SPECIAL EDUCATION
0000004146	9/26/2017	WESTERN PSYCHOLOGICAL SERVICES	ANNUAL FOR SP ED SUPPLIES	0100	\$	1,500.00	067	SPECIAL EDUCATION
						3,598.05		SPECIAL EDUCATION Total
0000004023	9/13/2017	ACHIEVE3000, INC	ANNUAL SOFTWARE LICENSES	0100	\$	80,004.88	068	EDUCATIONAL PROJECTS
						80,004.88		EDUCATIONAL PROJECTS Total

0000003993	9/11/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	65.00	070	PUPIL SERVICES
0000004049	9/14/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	0100	\$	125.00	070	PUPIL SERVICES
0000004050	9/14/2017	AUDIOMETRICS	AUDIOMETER CALIBRATION	0100	\$	285.00	070	PUPIL SERVICES
					\$	475.00		PUPIL SERVICES Total
0000004023	9/13/2017	ACHIEVE3000, INC	ANNUAL SOFTWARE LICENSES	0100	\$	85,537.47	071	DISTRICT LIBRARY
0000004062	9/19/2017	AMPLIFY EDUCATION INC	CLASSROOM MATERIALS	0100	\$	9,516.97	071	DISTRICT LIBRARY
0000004097	9/21/2017	BARNES AND NOBLE BOOKSELLERS	LIBRARY BOOKS - RS	0100	\$	246.03	071	DISTRICT LIBRARY
0000004183	9/29/2017	HOUGHTON MIFFLIN HARCOURT	MATH EXPRESSIONS	0100	\$	2,187.44	071	DISTRICT LIBRARY
					\$	97,487.91		DISTRICT LIBRARY Total
0000003949	9/7/2017	AMAZON.COM	SUPPLIES FOR PROJECT SAFE - RS	6300	\$	145.59	072	PROJECT SAFE
0000003971	9/7/2017	DISCOUNT SCHOOL SUPPLY	SUPPLIES FOR YALE	6300	\$	1,797.57	072	PROJECT SAFE
0000004008	9/12/2017	SMART & FINAL	SUPPLIES FOR PROJECT SAFE	6300	\$	500.00	072	PROJECT SAFE
0000004011	9/12/2017	SYSCO FOOD SERVICES OF	PROJECT SAFE FOOD SUPPLIES	6300	\$	2,451.81	072	PROJECT SAFE
0000004013	9/12/2017	JOE GANDELMANN	CONSULTING SERVICES	6300	\$	600.00	072	PROJECT SAFE
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.61	072	PROJECT SAFE
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	6300	\$	176.10	072	PROJECT SAFE
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	68.33	072	PROJECT SAFE
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	6300	\$	419.76	072	PROJECT SAFE
0000004122	9/26/2017	CITI CARDS /	PROJECT SAFE/YALE SUPPLIES	6300	\$	414.60	072	PROJECT SAFE
0000004122	9/26/2017	CITI CARDS /	PROJECT SAFE/YALE SUPPLIES	6300	\$	758.92	072	PROJECT SAFE
0000004154	9/27/2017	ADVERTISING EDGE INC	SUPPLIES FOR PROJ. SAFE	6300	\$	401.37	072	PROJECT SAFE
0000004176	9/29/2017	CLARK SECURITY PRODUCTS,	SECURITY SUPPLIES	6300	\$	4,876.94	072	PROJECT SAFE
					\$	12,628.60		PROJECT SAFE Total
0000003937	9/6/2017	DATEL SYSTEMS	IPAD STORAGE/CHARGING CABINETS	0100	\$	3,241.12	073	TECHNOLOGY SERVICES
0000003938	9/6/2017	PROTEL COMMUNICATIONS INC.	ANNUAL MAINT. AGREEMENT	0100	\$	21,856.31	073	TECHNOLOGY SERVICES
0000003972	9/7/2017	PROTEL COMMUNICATIONS INC.	PA SYSTEM ADD-ONS	4000	\$	2,335.05	073	TECHNOLOGY SERVICES
0000004035	9/13/2017	LEHIGH HANSON HEIDELBERG	SUPPLIES	0100	\$	735.94	073	TECHNOLOGY SERVICES
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	0100	\$	583.35	073	TECHNOLOGY SERVICES
0000004136	9/26/2017	EPLUS TECHNOLOGY INC.	ANNUAL VMWARE SUPPORT	0100	\$	6,468.00	073	TECHNOLOGY SERVICES
0000004155	9/27/2017	DATEL SYSTEMS	PANEL PATCH	4000	\$	11,532.48	073	TECHNOLOGY SERVICES
0000004168	9/29/2017	WEST INTERACTIVE SERVICES CORP.	ANNUAL	0100	\$	17,500.00	073	TECHNOLOGY SERVICES
					\$	64,252.25		TECHNOLOGY SERVICES Total
0000004030	9/13/2017	MAINTEX INC	CUSTODIAL SUPPLIES/REPAIRS	0100	\$	1,485.45	074	OPERATIONS/CUSTODIAL
					\$	1,485.45		OPERATIONS/CUSTODIAL Total
0000003917	9/5/2017	JEFF PAINTING	PAINTING - CH	0100	\$	11,000.00	075	MAINTENANCE
0000003920	9/5/2017	GB'S FENCE COMPANY	FENCING - HC	0100	\$	1,857.00	075	MAINTENANCE
0000003965	9/7/2017	DFS FLOORING	FLOORING - PA PRESCHOOL	0100	\$	8,904.00	075	MAINTENANCE
0000003970	9/7/2017	CABLE, PIPE & LEAK DETECTION,	LEAK DETECTION SERVICES - RS	0100	\$	280.00	075	MAINTENANCE
0000003988	9/8/2017	WHITE CAP/HD SUPPLY	MAINTENANCE SUPPLIES	0100	\$	990.25	075	MAINTENANCE
0000003989	9/8/2017	SITONE LANDSCAPE SUPPLY LLC	IRRIGATION SUPPLIES	0100	\$	35.50	075	MAINTENANCE
0000003992	9/8/2017	ATI	HAZMAT CLEAN UP - RMS 8-9 CFH	0100	\$	23,507.00	075	MAINTENANCE
0000004019	9/12/2017	WHITE CAP/HD SUPPLY	SUPPLIES	0100	\$	490.10	075	MAINTENANCE
0000004028	9/13/2017	SUPERIOR READY MIX CONCRETE	CONCRETE SUPPLIES	0100	\$	2,830.34	075	MAINTENANCE
0000004029	9/13/2017	CABLE, PIPE & LEAK DETECTION,	UNDERGROUND UTILITIES LOCATOR	0100	\$	550.00	075	MAINTENANCE
0000004032	9/13/2017	MEACOR SIGNS	SIGNS	0100	\$	70.00	075	MAINTENANCE
0000004033	9/13/2017	RCP BLOCK & BRICK INC	SAND - PA	0100	\$	228.86	075	MAINTENANCE
0000004034	9/13/2017	R&R CONTROLS, INC.	HVAC SUPPLIES	0100	\$	611.30	075	MAINTENANCE
0000004052	9/14/2017	CITY OF SAN DIEGO /	ANNUAL AED MAINT.	0100	\$	17.60	075	MAINTENANCE
0000004058	9/15/2017	ABC SUPPLY CO INC	SUPPLIES	0100	\$	66.57	075	MAINTENANCE
0000004066	9/19/2017	TONY LIPKA	REGISTRATION FEES	0100	\$	190.00	075	MAINTENANCE
0000004128	9/26/2017	ARI ALLIED REFRIGERATION INC	HVAC FILTERS	0100	\$	223.14	075	MAINTENANCE
0000004129	9/26/2017	COUNTYWIDE MECHANICAL	HVAC REPAIRS	0100	\$	1,415.07	075	MAINTENANCE
0000004133	9/26/2017	FORDYCE CONSTRUCTION INC	STUCCO REPAIRS AT PD	0100	\$	1,800.00	075	MAINTENANCE
0000004134	9/26/2017	GRAINGER	SAFETY SUPPLIES	0100	\$	54.31	075	MAINTENANCE
0000004144	9/26/2017	PACIFICA GLASS CO., INC.	VANDALISM REPAIRS	0100	\$	318.76	075	MAINTENANCE
0000004179	9/29/2017	FLORENCE FILTER CORPORATION	HVAC FILTERS	0100	\$	594.47	075	MAINTENANCE
0000004180	9/29/2017	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES	0100	\$	177.83	075	MAINTENANCE

					\$	56,212.10		MAINTENANCE Total
0000003978	9/7/2017	HORSMAN AUTOMOTIVE	SMOG CHECK SERVICES	0100	\$	1,530.69	076	TRANSPORTATION
0000003979	9/7/2017	WESTERN GRAPHIX	SUPPLIES FOR ID BADGE PRINTER	0100	\$	308.05	076	TRANSPORTATION
0000003980	9/7/2017	CUSTOM AUTO WRAP	SIGNS FOR BUSES	0100	\$	38.79	076	TRANSPORTATION
0000003981	9/7/2017	KIRKS RADIATOR	VEHICLE REPAIRS	0100	\$	179.35	076	TRANSPORTATION
0000003982	9/7/2017	SNAP-ON TOOLS	SHOP SUPPLIES	0100	\$	367.58	076	TRANSPORTATION
0000003983	9/7/2017	O'REILLY AUTO PARTS	SUPPLIES FOR REPAIRS	0100	\$	56.20	076	TRANSPORTATION
0000004017	9/12/2017	PENSKE FORD	SUPPLIES FOR VEHICLE REPAIRS	0100	\$	19.38	076	TRANSPORTATION
0000004018	9/12/2017	O'REILLY AUTO PARTS	PARTS FOR VEHICLE REPAIRS	0100	\$	192.83	076	TRANSPORTATION
0000004076	9/20/2017	TRAILERSPLUS	NEW TRAILER FOR M&O	0100	\$	6,361.63	076	TRANSPORTATION
0000004110	9/22/2017	ENCINITAS FORD	NEW VAN	0100	\$	33,806.69	076	TRANSPORTATION
0000004127	9/26/2017	A-Z BUS SALES, INC.	SUPPLIES FOR BUS REPAIRS	0100	\$	1,195.54	076	TRANSPORTATION
0000004130	9/26/2017	CUSTOM AUTO WRAP	DECALS FOR BUSES	0100	\$	202.57	076	TRANSPORTATION
0000004131	9/26/2017	CALIFORNIA ENVIRONMENTAL SOLUTIONS INC	BUS REPAIRS	0100	\$	2,226.60	076	TRANSPORTATION
0000004132	9/26/2017	DION INTERNATIONAL TRUCKS LLC	BUS REPAIRS	0100	\$	2,255.13	076	TRANSPORTATION
0000004142	9/26/2017	O'REILLY AUTO PARTS	PARTS FOR BUS REPAIRS	0100	\$	64.64	076	TRANSPORTATION
0000004142	9/26/2017	O'REILLY AUTO PARTS	PARTS FOR BUS REPAIRS	0100	\$	281.49	076	TRANSPORTATION
0000004143	9/26/2017	PECK'S HEAVY FRICTION INC	SUPPLIES FOR BUS REPAIRS	0100	\$	52.80	076	TRANSPORTATION
0000004170	9/29/2017	CREATIVE BUS SALES INC	SUPPLIES FOR BUS REPAIRS	0100	\$	146.82	076	TRANSPORTATION
0000004171	9/29/2017	THE LIGHTHOUSE	SUPPLIES FOR BUS REPAIRS	0100	\$	73.70	076	TRANSPORTATION
0000004172	9/29/2017	FRAME & AXLE SERVICE OF	BUS REPAIRS	0100	\$	774.40	076	TRANSPORTATION
0000004173	9/29/2017	PENSKE FORD	SUPPLIES FOR BUS REPAIRS	0100	\$	97.21	076	TRANSPORTATION
0000004174	9/29/2017	HAWTHORNE MACHINERY CO	EQUIPMENT REPAIRS	0100	\$	517.03	076	TRANSPORTATION
0000004175	9/29/2017	WESTERN GRAPHIX	SUPPLIES	0100	\$	308.05	076	TRANSPORTATION
					\$	51,057.17		TRANSPORTATION Total
0000003919	9/5/2017	EWING IRRIGATION PRODUCTS	SUPPLIES FOR VOLUNTEER DAY	0100	\$	108.49	077	FACILITIES MODERNIZATION
0000003926	9/5/2017	C.A.S.H.	REGISTRATION FEES	0100	\$	296.00	077	FACILITIES MODERNIZATION
0000003930	9/5/2017	C.A.S.H.	REGISTRATION FEES	0100	\$	1,049.00	077	FACILITIES MODERNIZATION
38 0000003935	9/5/2017	EWING IRRIGATION PRODUCTS	DO IMPROVEMENTS	0100	\$	191.47	077	FACILITIES MODERNIZATION
0000003967	9/7/2017	KNIFFING'S DISCOUNT NURSERIES	SUPPLIES FOR VOLUNTEER DAY	0100	\$	1,921.32	077	FACILITIES MODERNIZATION
0000003968	9/7/2017	DENNY'S CONCRETE PUMPING	SUPPLIES FOR VOLUNTEER DAY	0100	\$	820.00	077	FACILITIES MODERNIZATION
0000003977	9/7/2017	KRC ROCK INC	SUPPLIES FOR VOLUNTEER DAY	0100	\$	525.82	077	FACILITIES MODERNIZATION
0000004102	9/21/2017	DELL MARKETING L.P.	DOCKING STATION - M&O	0100	\$	161.61	077	FACILITIES MODERNIZATION
					\$	5,073.71		FACILITIES MODERNIZATION Total
0000003973	9/7/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	696.60	078	WAREHOUSE
0000003974	9/7/2017	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	334.89	078	WAREHOUSE
0000003975	9/7/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	712.53	078	WAREHOUSE
0000003976	9/7/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	2,917.01	078	WAREHOUSE
0000003991	9/8/2017	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFFS	0100	\$	1,374.74	078	WAREHOUSE
0000003996	9/12/2017	INTERBORO PACKAGING CORPORATION	INVENTORY REPLENISHMENT	0100	\$	560.52	078	WAREHOUSE
0000003997	9/12/2017	AL'S SPORT SHOP	INVENTORY REPLENISHMENT	0100	\$	51.72	078	WAREHOUSE
0000003998	9/12/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	550.82	078	WAREHOUSE
0000004000	9/12/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	1,970.96	078	WAREHOUSE
0000004001	9/12/2017	MOORE MEDICAL CORP	INVENTORY REPLENISHMENT	0100	\$	257.31	078	WAREHOUSE
0000004003	9/12/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	559.76	078	WAREHOUSE
0000004004	9/12/2017	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	236.62	078	WAREHOUSE
0000004005	9/12/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	2,595.47	078	WAREHOUSE
0000004006	9/12/2017	UNITED HEALTH SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	897.91	078	WAREHOUSE
0000004051	9/14/2017	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	121.02	078	WAREHOUSE
0000004071	9/19/2017	A-DISCOUNT VACUUM	INVENTORY REPLENISHMENT	0100	\$	748.86	078	WAREHOUSE
0000004072	9/19/2017	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	252.39	078	WAREHOUSE
0000004073	9/19/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	377.13	078	WAREHOUSE
0000004074	9/19/2017	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	536.08	078	WAREHOUSE
0000004075	9/19/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	279.55	078	WAREHOUSE
0000004103	9/22/2017	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	430.31	078	WAREHOUSE
0000004104	9/22/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	82.23	078	WAREHOUSE
0000004105	9/22/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	828.55	078	WAREHOUSE

0000004106	9/22/2017	US GAMES	INVENTORY REPLENISHMENT	0100	\$	55.86	078	WAREHOUSE
0000004184	9/29/2017	A-DISCOUNT VACUUM	INVENTORY REPLENISHMENT	0100	\$	1,581.93	078	WAREHOUSE
0000004185	9/29/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	2,404.17	078	WAREHOUSE
0000004186	9/29/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	286.45	078	WAREHOUSE
0000004187	9/29/2017	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	198.99	078	WAREHOUSE
0000004188	9/29/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	316.83	078	WAREHOUSE
0000004189	9/29/2017	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	40.34	078	WAREHOUSE
0000004190	9/29/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	4,183.14	078	WAREHOUSE
					\$	26,440.69		WAREHOUSE Total
0000004059	9/15/2017	OFFICE DEPOT INC	SUPPLIES FOR ALL SITES	1300	\$	474.76	090	CENTRAL KITCHEN
0000004089	9/20/2017	CDW GOVERNMENT INC	LAPTOP BATTERY - CNS	1300	\$	139.74	090	CENTRAL KITCHEN
0000004099	9/21/2017	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	1300	\$	140.00	090	CENTRAL KITCHEN
0000004141	9/26/2017	METAL FAB LOGISTICS INC.	KITCHEN REPAIRS - HC	1300	\$	80.81	090	CENTRAL KITCHEN
					\$	835.31		CENTRAL KITCHEN Total
					\$	643,612.10		Grand Total

Consent Item D.2.4.
Prepared by Karl Christensen
October 17, 2017

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of check #22477 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$231.92 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
10/02/17	22477	WalMart	Lorene Foster help for family in need	200.00

Total Checks Written \$200.00

Mission Federal Credit Union **September, 2017 Bank Fees** 31.92

Total to be Reimbursed \$231.92

Total to Deduct from Future Reimbursement

Consent Item D.2.5.
 Prepared by Karl Christensen
 October 17, 2017

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Playstation 3 and Controller	\$229.00	Brenda Oniel	Out of School Time Program at Pepper Drive School
Funds for Mrs. Boar's Classroom Project, "Choices, Choices, and More Choices"	\$289.92	DonorsChoose.org	Rio Seco School
Funds to Purchase Items at Barnes & Noble	\$3,750.00	Barnes & Noble / City National Bank	Sycamore Canyon School
TOTAL DONATIONS RECEIVED	\$4,268.92		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations listed above are valued at \$4,268.92.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

**Consultant / General Service Provider Report
October 17, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Patricia Hodge	Consultant	External Evaluator (required by DoDEA Grant)	09/01/17 - 06/30/18	Not to Exceed \$15,000 (plus travel expense for All Hands Meeting)	DoDEA Grant	Independent Contractor

BACKGROUND:

Government Code sections 66001 and 66006 require school districts to make certain findings and a report available to the public each year related to the collection and use of Level 1 and Level 2 Developer Fees. Specifically, Government Code section 66006 requires that, within 180 days after the last day of each fiscal year, a report regarding each separate account or fund in which these fees are deposited be made available to the public and be reviewed at a regularly scheduled Board meeting. The report is to contain the following information:

- A brief description of the type of fee in the account or fund
- The amount of the fee
- The beginning and ending balance of the account or fund
- The amount of the fees collected and the interest earned
- An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001

This code also stipulates that the report be reviewed at a regularly scheduled Board meeting not less than 15 days after the report is made available to the public. Notice of the meeting is to be mailed to any parties expressing an interest, in writing, for receiving a mailed notice. The District has no requests on file for mailed notices.

Notice of the availability of the report was posted in three (3) prominent places within the District 15 days prior to this meeting.

RECOMMENDATION:

It is recommended that the Board of Education accept the Annual and Five-Year Developer Fee Report pertaining to transactions for the 2016-17 fiscal year and facility plans for the subsequent 5 years.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact reported is \$709,674 in Developer Fees collected in 2016-17 and an ending balance in the Fund of \$352,779.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

**THE SANTEE SCHOOL DISTRICT
ANNUAL AND FIVE –YEAR FEE REPORT FOR THE 2016-17
FISCAL YEAR**

It is a requirement of Government Code Sections 66006 and 66001 that school districts provide certain financial information to the public each year. The report must be made available for public review 180 days after the close of the previous fiscal year. Developer fees are intended to be used for the construction and reconstruction (modernization) of school facilities to accommodate students from new development. Developer fees are not intended for general revenue purposes.

I. THE DISTRICT PROVIDES THE FOLLOWING INFORMATION IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 FOR THE 2016-17 FISCAL YEAR

A. THE FEES REPORTED ARE LEVEL I FEES ONLY

B. AMOUNT OF DEVELOPER FEES

The fee amounts reported were authorized by the District’s Board of Education. The fees partially mitigate the impact caused by new residential and commercial construction and do not adequately fund the District’s school facility needs.

Amount of Fees Collected	Amount of Interest Earned
\$709,674	\$3,082

C. BEGINNING AND ENDING BALANCE OF ACCOUNT

	Fees
Beginning Balance (7/1/16)	\$20,000
Ending Balance (6/30/17)	\$352,779

D. FEES WERE EXPENDED FOR THE FOLLOWING PROJECTS IN FISCAL YEAR 2016-17

**SANTEE SCHOOL DISTRICT
ITEMIZED FEE EXPENDITURES
2016-17**

Project Description	Percentage Funded with Fees	Amount
Pepper Drive HVAC Project	18.84%	371,115
Pepper Drive- 10 Classroom Addition	<1.00%	1,040
Other Facility Related Services	100.00%	8,034
Total Expenses		380,189

E. DURING THE 2017-18 FISCAL YEAR THE DISTRICT WILL COMMENCE CONSTRUCTION ON THE FOLLOWING PROJECTS IF SUFFICIENT FUNDS ARE COLLECTED

Project	Estimated/Actual Commencement Date
Pepper Drive Modular Classroom Modernization	March 2018

The District has determined that funds are not sufficient to fund the following projects but anticipate the commencement on the following projects at a future date.

Project
New Classroom / Learning Resource Center addition at Chet F. Harritt
New Learning Resource Center at PRIDE Academy
New Learning Resource Center at Sycamore Canyon
Modernization of Permanent Classrooms and Infrastructure at Pepper Drive

F. THE DISTRICT HAS TRANSFERRED OR MADE LOANS FROM THE ACCOUNT AS NOTED

(If not applicable, do state N/A)

Description of Interfund Transfer or Loan	Funds to Which Reportable Fees Are Loaned	Amount	Date Loan Repaid	Rate of Interest
N/A	N/A	N/A	N/A	N/A

II. PROJECTS PROPOSED IN THE NEXT FIVE YEARS FOR WHICH FEES WILL BE EXPENDED

A. The fees are collected on new residential and commercial development within the District to fund school facilities required to serve students generated by new development. The fees will be used to fund construction and reconstruction (modernization) of school facilities and provide interim housing as necessary.

B. RELATIONSHIP BETWEEN FEES COLLECTED AND PURPOSE FOR WHICH THEY ARE COLLECTED

There is a reasonable relationship between fees charged and the need for construction and reconstruction (modernization) of school facilities. The School District does not have adequate facilities to accommodate students from new development. The fees collected do not exceed the cost of providing adequate school facilities.

C. SOURCES OF FUNDING

Source of Funding	Amount of Funding Anticipated to be Received to Complete Financing of School Facilities
1. State Funding Program Funds	\$2,256,120
2. State Hardship Funds	\$0
3. Community Facilities Districts	\$0
4. General Obligation Bond Proceeds	\$0
5. Redevelopment Pass-Through Agreements	\$0
6. Statutory School Facility Fees Level I	\$150,000
7. Alternative School Facility Fees Level II	\$0
8. Mitigation Payments	\$0
9. Certificates of Participation	\$0
10. SB-201 Fees	\$0
11. Land Sale Proceeds	\$2,800,000
11. Total Funding (Anticipated)	\$5,206,120

**Santee School District
TO BE COMPLETED IN THE NEXT FIVE YEARS**

PROJECT NAME: Furniture and Equipment for Growth
 Total Cost of Project: \$20,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1. Developer Fees	\$20,000	August 2017
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: New Classroom / Learning Resource Center Addition at Chet F. Harritt
 Total Cost of Project: \$14,300,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1.TBD	\$14,300,000	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: New Learning Resource Center at PRIDE Academy
 Total Cost of Project: \$6,500,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1.TBD	\$6,500,000	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: New Learning Resource Center at Sycamore Canyon
 Total Cost of Project: \$6,500,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1.TBD	\$6,500,000	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: Modernization of Permanent Classrooms at Pepper Drive
 Total Cost of Project: \$3,900,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1.TBD	\$3,900,000	TBD
2.	\$	
3.	\$	
4.	\$	

PROJECT NAME: Modernization of Modular Classrooms and Campus Infrastructure
 Total Cost of Project: \$5,200,000

Source of Funds	Estimated Cost of Project	Anticipated Date to Commence Project
1.State Grant Funds	\$2,256,120	March 2018
2.Land Sale Proceeds	\$2,461,101	
3.Developer Fees	\$482,779	
4.	\$	

(Use additional sheets as necessary.)

D. SUMMARY OF ANTICIPATED REVENUE AND PROJECT COSTS

Total Funds Needed (Add total of projects to be completed in next five years)	\$36,420,000
Total Anticipated Funds (Line 11 of Funding Sources)	\$5,206,120
Shortfall	\$31,213,880

Consent Item D.2.8.
Prepared by Karl Christensen
October 17, 2017

Approval/Ratification of Agreement with G. Wayne
Oetken & Associates for Consulting Services Related
to New Residential Developments

BACKGROUND:

HomeFed Corporation (“Developer”) owns 2,636 acres of land in the Northwest portion of Santee known as Fanita Ranch. The Developer is in the process of submitting various documents to the City of Santee for development of Fanita Ranch as a master-planned community. When developed, Fanita Ranch will result in approximately 3,000 residential units and significantly impact District enrollment.

In order to ensure that classrooms are available to service students generated from these new homes, it is necessary to negotiate a Mitigation Agreement with the Developer. Wayne Oetken is a retired School Chief Business Officer with 40 years of school business experience accumulated at Cajon Valley. Mr. Oetken is an expert in the area of school facilities planning and funding. Administration recommends contracting with his consulting firm, G. Wayne Oetken & Associates, to assist the District in negotiating a Mitigation Agreement with HomeFed Corporation.

RECOMMENDATION:

It is recommended that the Board of Education Approve/Ratify the Agreement with G. Wayne Oetken & Associates for Consulting Services related to New Residential Developments.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$150 per hour for services; plus reimbursement of mileage and meal expenses approved by the District to be funded from Developer Fees. Total cost is unknown at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Qualification Statement

G. Wayne Oetken

This statement focuses on qualification in the area of School District Financial Administration.

Education

- Undergraduate – Bachelor of Arts, Business Administration
- Graduate – Master of Science, School Business Management – Pepperdine University
- Certificates – All major Business Service Functional Areas – University of Southern California

Experience

District Level:

Cajon Valley Union School District (1972 – 2011)

- Employed 40 years of which 36 years as Assistant Superintendent Business Services
- Represented District in Collective Bargaining with all employee associates
- Interim Superintendent 1 year
- Managed high growth and declining enrollment.
- Coordinated massive budget reductions through declining enrollment and State Fiscal Crisis
- Constructed 10 new schools (3 middle schools and 7 elementary schools)
- Modernized 18 schools
- Closed 2 schools
- Built 2 district operation facilities (all functions – Supt/Board Room, Educational Service including training center, H/R and all Business Services functions)
- Asset Management – long term lease of surplus district property for commercial businesses (new car dealerships, strip malls, etc.)

Consultant Services:

- Have provided Services to 8 San Diego County districts (including extensive services to San Diego Unified School District) and San Diego County Office of Education 2011-12 through 2014-15
- Currently servicing 4 districts (including extensive services to Mount Diablo Unified School District in the Bay area)

Related Professional Assignments

- Committee Member & Chairman – CASBO Legislation Committee 30+ years
- Instructor School Business Services – San Diego State University
- Instructor School Business Service Program – ACSA
- Mentor – CASH Facility Academy
- Representative – Dale Scott & Company School District Financial Consultants
- Board Member – Mission Federal Credit Union 35+ years (\$2.5 Billion in Assets)
- Owner, G. Wayne Oetken & Associates – School Business Management Best Practices Consultants

Special Areas of Expertise

- Financial Administration
- Budget Planning Process
- Involvement of all Stakeholders
- Public Confidence in the District
- Budget Reductions
- Employee/Employer Relation
- Employee Medical/Dental Plans
- Consensus Building
- Long Range Planning
- Fiscal impact of Growth & Decline Demographics
- School Closures
- Facility Financing (all sources conventional and non-conventional)
- Coordination with other Organizations (Local, State & Federal)
- Involvement and Communication
- State School Building Program
- School Construction

Recognition and Awards

- All Formal Education Graduated SUMMA CUM LAUDE
- San Diego County, Board of Supervisors School Administrator of the Year
- School Services of California CASBO Legislation Committee Chair
- CASBO, San Diego/Imperial Section Member of the Year
- CASBO, Pinnacle Award 2012

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is made between **Santee School District** (the “District”) and **G. Wayne Oetken & Associates**, an independent contractor, PO Box 1161, La Mesa, CA, 91944-1161 (“Consultant”).

WHEREAS, Consultant is skilled and experienced in the field of public school facilities, long range planning, growth mitigation agreement negotiation, business, and fiscal operations; and

WHEREAS, the District is anticipating a period of growth in student population generated from a pending major development project; and

WHEREAS, growth in the student population will require additional school facilities; and

WHEREAS, the District requires additional resources to provide the necessary facilities; and

WHEREAS, inasmuch as G. Wayne Oetken & Associates has recognized skills in the field of community and school growth, demographics and facilities planning, the District wishes to utilize the services of G. Wayne Oetken & Associates to assist with analysis of projected student population growth and resulting need for additional facilities and a Mitigation Agreement with the developer; and

THEREFORE, in consideration of mutual covenants, conditions, and promises contained herein, the District and Consultant agree as follows:

1. Services to be Performed

- A. The primary service objective of the Consultant will be to negotiate a Mitigation Agreement between the District and HomeFed (Developer of the Fanita Ranch Project), which will enable the District to provide school facilities for new students generated by this project concurrent with need.

In negotiating this Mitigation Agreement, the Consultant will communicate with:

- The District’s Administration and Governing Board
- The District’s Legal Counsels
- The District’s Other Consultants
- HomeFed, Fanita Ranch Project Staff
- City of Santee Staff
- County of San Diego Staff

B. In negotiating this Mitigation Agreement, the Consultant will utilize the following data:

- Student generation factors
- Projected enrollment vs. capacity
- Facility Master Plan
- Local facility funding available to the District
- State School Building Fund Eligibility
- State school site approval criteria

2. Payment for Services

A. The District shall pay Consultant a fee of \$150.00 per hour for services set forth in Section 1, payable monthly upon receipt of invoices from the Consultant.

3. Reimbursable Expenses

A. The District shall reimburse Consultant for the following incidental expenses:

- Mileage expended in carrying out his duties at the current IRS standard mileage rate per mile, billed monthly by Consultant.
- Meals associated with Business Meetings.

B. Consultant shall submit an invoice and adequate receipts and documentation as requested by the District to support reimbursement of all reimbursable expenses.

4. Term

The Consulting Services to be provided under this Agreement shall commence on October 1, 2017 and will end on June 30, 2018 unless extended by the parties in a written amendment.

5. Consultant's Capacity and Responsibilities

A. It is expressly understood that Consultant is an independent contractor and not the agent, partner, or employee of the District. Consultant is not an employee of the District and is not entitled to tax withholding, Workers Compensation, unemployment compensation, or any employee benefits, statutory or otherwise. The District recognizes that Consultant has contracts with other school districts and may perform services for those entities during the term of this contract.

- B. Consultant shall not have the authority to enter into any contract or agreement to bind the District and shall not represent to anyone that Consultant has such authority.

6. Confidentiality of Information

- A. Consultant agrees to keep confidential and not disclose to third parties any confidential information provided by the District pursuant to this Agreement unless Consultant has received the prior written consent of the District to make such disclosure. This obligation of confidentiality does not extend to any information that:

1. Was in the possession of Consultant at the time of disclosure by the District, directly or indirectly;
2. Is or shall become, through no fault of Consultant, available to the general public; or
3. Is independently developed and hereafter supplied to Consultant by a third party without restriction or disclosure.

- B. This provision shall survive expiration and termination of this Agreement.

7. Property Rights and Reports

- A. Consultant agrees that any reports, documentation, copyrightable work, discoveries, inventions, or improvements developed by Consultant solely or with others, resulting from the performance of Consulting Services pursuant to this Agreement, are the property of the District, and Consultant agrees to assign all rights therein to the District.

- B. This provision shall survive expiration and termination of this Agreement.

8. Assignment

Consultant may not assign, transfer, convey, subcontract, or otherwise dispose of his interest or delegate any part of his duties hereunder without the prior written consent of the District.

9. Indemnification

To the fullest extent permitted by law, each party shall indemnify and hold harmless the other party and any agents and employees of it from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease,

or death, or to injury to or destruction of tangible property including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of the indemnifying party. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described herein.

10. Termination

- A. Either party may at any time and for any reason terminate this Agreement upon not less than 30 days prior written notice to the other party.
- B. The District may terminate this Agreement at any time for breach thereof by Consultant.

11. Coordination

Consultant shall cooperate with such consultants, persons, or entities as the District shall designate from time to time in connection with the services to be performed by Consultant hereunder; and Consultant agrees to meet with such consultants and other persons or entities at such times as the District may require

12. Notices

Any notice, approval, consent, acceptance, request, bill, demand, or statement hereunder from either party to the other shall be in writing and shall be deemed given when deposited with the United States Postal Service with regular mail postage thereon fully paid, or delivered by hand from one party to the other with an appropriate receipt obtained, addressed as follows:

If to the District, to:

Santee School District
9625 Cuyamaca Street
Santee, CA 92071

If to Consultant, to:

G. Wayne Oetken & Associates
PO Box 1161
La Mesa, CA 91944-1161

13. Captions or Headings

The captions or headings of the various articles, paragraphs, and subparagraphs contained in this Agreement are intended for convenience and for reference purposes only and in no way define, limit, or describe the scope or intent of this Agreement or in any way affect this Agreement.

14. Miscellaneous

- A. If this Agreement contains any unlawful provisions not an essential part of the Agreement and which appear not to have been a controlling or material inducement to the making hereof, the same shall be deemed to be of no effect, and the same shall, upon the application of either party, be stricken from this Agreement without affecting the binding force of the Agreement as it shall remain after omitting such provisions.
- B. This Agreement shall be construed and enforced in accordance with the laws of the State of California.
- C. It is expressly understood by the parties hereto that any dispute hereunder, unless settled by the parties, shall be resolved by legal action brought in the Superior Court of the State of California.
- D. This Agreement constitutes the entire agreement between the parties and incorporates all prior understandings in connection with the subject matter hereof. This Agreement may not be changed, waived, or discharged except by an instrument in writing signed by the party against whom such change, waiver, or discharge is sought to be enforced.

IN WITNESS WHEREOF, the District and Consultant have executed this Agreement by and through their respective representatives as of the date first above written.

Dated: _____

THE DISTRICT

SANTEE SCHOOL DISTRICT

By: _____

Its

Dated: _____

CONSULTANT

G. WAYNE OETKEN & ASSOCIATES

By: _____

G. Wayne Oetken

Consent Item D.2.9.
Prepared by Karl Christensen
October 17, 2017

Approval of Agreement with Decision Insite for
Student Trip Manager Module

BACKGROUND:

For the last several years, the District has been using Decision Insite’s web-based system for geographic mapping of students and enrollment projections. For the last two years, the District has been using the Student Trip Manager module to schedule and route field trips free of charge as a pilot while it was being tested and modified by Decision Insite. The system has proved useful for improving efficiency of student transportation and Administration recommends continuing with the service.

RECOMMENDATION:

It is recommended that the Board of Education Approve the Agreement with Decision Insite for the Student Trip Manager Module.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact is a \$1,000 annual fee.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

September 26, 2017

Mr. Karl Christensen
Assistant Superintendent, Business Services
Santee School District
9625 Cuyamaca Street
Santee
CA, 92071

RE: Student Trip Manager Service Agreement

Dear Karl,

Thank you for your interest in DecisionInsite's Student Trip Manager Solution. Below please find pricing and the agreement for this service.

Student Trip Manager is designed to take advantage of an array of current technologies in order to make the entire management process simpler and more time efficient. Moreover, each aspect of the system is fully customizable so that the district's current policies and practices can be incorporated. Student Trip Manager uses prevalent web, email and GPS technologies. It is fully cloud-based, requiring no software or hardware for a district to purchase, install, maintain or update. The result is a more efficient process, and a more cost-effective solution.

Features of Student Trip Manager include –

- Requests for arranging a student trip are submitted from a browser
- Estimates of bus availability, travel time and cost may be reviewed prior to submitting the trip request
- The approval process is easily customizable by trip type, and the approval process is handled via email
- Approvers can modify the trip request data, including funding source(s)
- Drivers are assigned by the dispatcher based on policy or contractual provisions for eligibility.
- Buses are assigned based on capacity, and may be assigned to any driver.
- Drivers are notified of an offer of assignment via email, and accept or decline via email
- Trip Sheets, emailed to each key participant, display all the data relative to dates, times, destinations, staff contact person on the trip, assigned drivers, lead driver, driver instructions, etc
- Destinations based on a satellite map view can be easily refined to a precise location
- Driver data from a completed trip is customizable and can be entered via the web
- The formula for trip charges is customizable by district and is used for preliminary estimates; final charges are calculated by the transit administrator
- Trip charges can be assigned to multiple funding sources

- Invoices are prepared for other funding sources and can be printed or emailed
- Maps and turn lists can be printed or emailed
- Previously used funding sources, departure points and destinations are accessible for auto-completion or from drop-down lists to save data entry time

FEES

Pricing	
Annual License Fee (July 1, 2017 – June 30, 2018)	\$1,000

STUDENT TRIP MANAGER USERS AGREEMENT

This document constitutes an agreement between the authorized district representative (District) and DecisionInsite regarding the use by the District of DecisionInsite’s Student Trip Manager Application.

Access to the DecisionInsite Student Trip Manager solution is granted as long as the District agrees to and/or conforms to the following requirements:

OWNERSHIP, DATA SECURITY AND ACCESS TO THE WORK PRODUCT

- The District understands the delivered products—whether as printed reports and/or digital PDF files or the online web accessible Student Trip Manager System—are the result of extensive data integration and computer modeling.
- The District supplies DecisionInsite with drivers, buses, approvers and schools. DecisionInsite provides licensed geographic mapping data. These data are processed through the proprietary Student Trip Manager System that includes “location analytic” models and is transformed into the deliverable products for use by the District. This results in a significant integration of disparate data sources; some of which is only licensed to DecisionInsite for use with its clients.
- The District maintains ownership of all data supplied to DecisionInsite as part of the project.
- The District shall have access rights to the web based expression of said reports, maps and other analytical and presentation materials through the Student Trip Manager System as long as the contract with DecisionInsite is in effect.
- Upon contract termination, access to the Student Trip Manager System will no longer be available.

CONFIDENTIALITY

- DecisionInsite shall not, during or at any time following termination of this Agreement with the District, disclose or divulge the work product of this Agreement to third parties except when directed to do so by the District in response to a valid request pursuant to the California Public Records Act or court order.
- The District does agree to allow DecisionInsite to use some elements of the final product for the purposes of demonstration. At no time shall DecisionInsite divulge any data about students or

families to which it has access during the production either of the product or subsequent to the final creation of the deliverable product.

- DecisionInsite fully understands its obligation to protect the privacy of student level data and any confidential District data or its board and staff in its possession at all times.
- DecisionInsite shall take every reasonable precaution to protect all student or school data supplied on its computers and information systems.

ACCEPTANCE OF AGREEMENT

If the terms of this proposal are acceptable to the District, please sign and date in the signature boxes below and return a copy to DecisionInsite, 101 Pacifica, Suite 380, Irvine, CA 92618, or email a signed PDF copy to Lora Miller at lmiller@decisioninsite.com.

We look forward to working with you.

Best Regards,

Michael B. Regele
President
DecisionInsite, LLC

For: Santee School District

Mr. Karl Christensen
Assistant Superintendent, Business Services
Date: _____

DecisionInsite, LLC



Michael B. Regele
President, DECISIONINSITE, LLC
Tax ID #74-3123949

Consent Item D.2.10.
Prepared by Karl Christensen
October 17, 2017

Approval of Agreement with Webb-Cleff
Architecture & Engineering for Architecture and
Design Services for Cajon Park School
Modular Classroom Addition

BACKGROUND:

In 2012, Santee School District applied for State funding for Modernization of three eligible portable buildings at Cajon Park School. The State put a hold on all funding allocations when State Bond funds were exhausted. With passage of Proposition 51, the State Allocation Board (SAB) is working towards providing funding allocations for projects on the Unfunded Approvals List.

The District currently has three projects on the SAB's Unfunded Approvals List. At the June 6, 2017, meeting, the Board of Education gave direction to submit a Request for Priority Funding for two of those projects -- the Rio Seco and Pepper Drive Modular Classroom Addition Projects -- in order to be able to submit for funding release when State Bonds are sold. In order to submit for funding release for the Cajon Park School project during the next round, it is necessary to renew this project with the Division of State Architect (DSA) and update plans and drawings to include new building code requirements.

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with Webb-Cleff Architecture & Engineering for Architectural and Design Services for the Cajon Park School Modular Classroom Addition Project.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Services not to exceed \$34,000 to be funded from the Renzulli land sale proceeds in Fund 25-38.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.



September 27, 2017

Santee School District
 9625 Cuyamaca St.
 Santee, CA 92071

Attn: Christina Becker, *Director, Facilities and Maintenance*

Re: Cajon Park Update 04-112438.

Dear Ms. Becker:

Please accept our proposal to create a revision set for DSA and OPSC approval of DSA 04-112438. The scope includes updating the portable drawings for the new code for a three-classroom building. The drawings will be provided by Silver-Creek, or another modular building manufacturer, however, we will do the floor plans.

There has been a significant change to the fire alarm code since the project was first permitted and this system will have to be completely redesigned. In addition, the switch gear has been removed from the site and we will need to submit a service package to SDGE.

We will work with DSA and OPSC to ensure the funding which is available can still be used by this project.

We will also assist in bidding the project, periodic construction observation, and closeout.

Our fees for the upgrade to the modular buildings (DSA 04-112438) are as follows:

Item Description	Proposed Fee
Landscaping Architecture and MELWO calculations	\$3,000.00
Civil Engineering	\$1,000.00
Architecture, incl. CDE and OPSC	\$8,000.00
Plumbing	\$1,500.00
Electrical for Portables	\$10,000.00
Total Fee	\$22,500.00
SDSGE Approvals	\$8,500.00
Total	\$34,000.00



WC AE

Webb Cleff Architecture
and Engineering

Please note, these fees do not include printing costs.

Sincerely,

Debra Vaughan-Cleff, PE, AIA Assoc.
President
Debra@wc-ae.com

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement for the 2017-18 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Hills School	6.2	180	\$0.5350	\$597.06
Carlton Oaks School	6.0	180	\$0.5350	\$577.80
Carlton Oaks School	4.5	180	\$0.5350	\$433.35
Hill Creek School	3.0	180	\$0.5350	\$288.90
Rios Canyon School	25.0	180	\$0.5350	\$2,407.50
Total:				\$4,304.61

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$4,304.61 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

Category	Value/Condition	Option	Requirements
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
47	Each	DELL 2110 Netbook	Technology	Working	\$2,350
4	Each	HP EliteBook 2760P	Technology	Working	\$640
16	Each	Lenovo x120e Netbook	Technology	Working	\$800
2	Each	Lenovo x120e Netbook	Technology	Missing Keys	\$80
9	Each	Lenovo x131e Netbook	Technology	Missing Keys	\$630
9	Each	Lenovo x131e Netbook	Technology	Working	\$810
5	Each	Lenovo x140e Netbook	Technology	Missing Keys	\$650
1	Each	Asus Eee Netbook	Technology	Working	\$70

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

Declare the described items as surplus with an estimated value of \$6,030.00 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Income estimated at \$6,030.00 less fee to on-line bidding vendor, if used.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.12.

Consent Item D.3.1.

Adoption of Resolution #1718-11 Designating Personnel as Licensing Representatives for State Preschool

Prepared by Dr. Stephanie Pierce
October 17, 2017

BACKGROUND:

Santee School District State Preschool is licensed through the State of California Department of Social Services Community Care Licensing – Child Care. Licensing regulations require that the Board adopt a resolution designating personnel as Licensing Representatives to sign documents.

RECOMMENDATION:

Administration recommends adoption of Resolution #1718-11, designating personnel as Licensing representatives with signature rights as Community Care Licensing Liaisons for the licensee.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT:

In order for State Preschool to continue operating and thereby positively impact student achievement, we must comply with licensing applications.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.



RESOLUTION

BE IT RESOLVED that the Governing Board of Santee School District authorizes that the persons who are listed below, are designated as Licensing Representatives and have signature rights as Community Care Licensing Liaisons for the licensee.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Dawn Minutelli	Director, Curriculum & Assessment	_____
Dr. Stephanie Pierce	Assistant Superintendent Educational Services	_____

PASSED AND ADOPTED THIS 17th day of October 2017, by the Governing Board of Santee School District of San Diego County, in the State of California.

I, Ken Fox, Clerk of the Governing Board of Santee School District, of San Diego County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a School Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

Date

Consent Item D.3.2.

Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Psycho-Educational Assessments

Prepared by Dr. Stephanie Pierce
October 17, 2017

BACKGROUND:

To determine if a child qualifies or re-qualifies for special education, a school psychologist is required to complete a psycho-educational assessment. Currently, Santee School District psychologists are inundated with assessments. Additionally, one psychologist will be going on maternity leave from February to June. In order to continue to meet the assessment timelines, a substitute psychologist is needed to support with assessments in order to stay in compliance. Spot Kids Therapy can provide a short term psychologist. The Santee School District has a current contract with this agency for speech therapy services and occupational therapy services.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract Appendix B with SPOT Kids Therapy for up to 700 hours for a school psychologist for the term of October 18, 2017 through June 30, 2018. The Nonpublic Agency Master Contracts will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Hourly Rate	Total Hours	Total
\$80	700	\$56,000

STUDENT ACHIEVEMENT:

Psycho-educational assessments are required to determine if a child qualifies for special education.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Carpenter, Kelly (replacing Shani Poirier)	Carlton Hills	V-04	\$0.00	\$59,879.00	10-09-17 to 06-12-18
2. Oliver, Sherri	Carlton Oaks	IV-10	\$0.00	\$68,493.00	10-02-17 to 06-12-18
3. White, Susan (replacing Beth Treglio LOA)	Chet F. Harritt	IV-01	\$0.00	\$50,504.00	10-09-17 to 02-23-18

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Anaya, Jenna (replacing Sarah Lathers LOA)	Pepper Drive	IV-01 to <i>IV-02</i>	\$50,504.00	<i>\$51,685.00</i>	10-09-17 to 04-09-18

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Brodeen, Rebecca	Rio Seco	VI-28 to <i>VI-30</i>	\$100,428.00	<i>\$102,529.00</i>	08-14-17
2. Hoffman, Beth	Sycamore Canyon	IV-10 to <i>V-10</i>	\$68,493.00	<i>\$73,745.00</i>	08-14-17
3. Marino, Renee	Rio Seco	V-18 to <i>VI-18</i>	\$87,402.00	<i>\$94,125.00</i>	08-14-17
4. Morales, Mia	Human Resources / Pupil Services	IV-02 to <i>V-02</i>	\$51,685.00	<i>\$55,257.00</i>	08-14-17

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Ahwal, Angela (replacing Mariann Feeney)	Rio Seco	Campus Aide CA A / 2.0 hrs	\$0.00	\$455.00	10-16-17
2. Avila, Micaela	Chet F. Harritt	Project SAFE Assistant 17 A / 3.5 hrs	\$0.00	\$869.42	10-03-17
3. Beyer, Destinye (replacing Sharon Pierce)	Cajon Park	Instructional Assistant, Special Ed I 20 A / 3.0 hrs	\$0.00	\$967.12	09-29-17

Classified Staff continued

H. New Appointments continued:

4. Gallardo, Henry (replacing Michael Rice)	Transportation	Bus Driver I 25 A / 6.0 hrs	\$0.00	\$2,477.25	09-22-17
5. Lafreniere, Julie (replacing Rosemane Rempart)	Hill Creek	Campus Aide CA A / 2.0 hrs	\$0.00	\$455.00	09-25-17
6. Loquias, Lordes (replacing Fred Nash)	Rio Seco	Campus Aide CA A / 2.0 hrs	\$0.00	\$455.00	09-26-17
7. Mohammad, Neshtiman (replacing Melissa Gonja)	Rio Seco	Project SAFE Assistant 17 A / 3.5 hrs	\$0.00	\$974.31	10-02-17
8. Permetti, Victoria (replacing Lynn Matchke)	Rio Seco	Campus Aide CA A / 2.0 hrs	\$0.00	\$455.00	10-02-17
9. Quezada, Karen (replacing Maria Dias)	Carlton Hills / Carlton Oaks	Instructional Assistant, Limited English Proficient Services 20 A / 3.5 hrs	\$0.00	\$1,128.31	10-09-17
10. Sidiqi, Yalda	Carlton Oaks	Project SAFE Assistant 17 A / 3.25 hrs	\$0.00	\$802.83	10-04-17
11. Ware, Rachel (replacing Suzanne Middleton)	Rio Seco	Instructional Assistant, Special Ed I 20 A / 3.0 hrs	\$0.00	\$967.12	10-02-17

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Arevalo, Tammy	Carlton Oaks to <i>Rio Seco</i>	Instructional Assistant, Special Ed II 21 E / 5.5 hrs	\$2,270.81	\$2,270.81	09-27-17
2. Barto, Duane	Transportation	Van Driver 22 B / 5.0 hrs to 22 B / 5.4 hrs	\$1,869.37	\$2,018.92	10-01-17
3. Duncan, Heidi	Hill Creek	Instructional Assistant, Special Ed II 21 E / 5.5hrs to 21 E / 6.0 hrs	\$2,270.81	\$2,477.25	10-02-17
4. Gimm, Kati	Carlton Hills to <i>Cajon Park</i>	Instructional Assistant, Special Ed II 21 B / 5.75 hrs	\$2,047.14	\$2,047.14	10-10-17
5. Hanan, Sara (replacing Jennae Gonzalez)	Carlton Hills	Project SAFE Assistant 17 B / 2.75 hrs to 17 B / 3.5 hrs	\$803.80	\$1,022.87	10-13-17
6. Johnson, Tiara	Transportation	Van Driver 22 A / 5.95 hrs to 22 A / 5.70 hrs	\$2,118.34	\$2,029.20	10-01-17
7. Lindner, Becky (replacing Theresa Roche)	Hill Creek	Out of School Time Group Leader 19.5 E / 5.5 hrs to <i>Out of School Time Site Leader 22 D / 6.0 hrs</i>	\$2,445.93	\$2,873.61	10-02-17
8. Lucie, Michelle (replacing Litia De Fazio)	Chet F. Harrit	Project SAFE Assistant 17 A / 3.0 hrs to <i>Out of School Time Group Leader 19.5 A / 5.75 hrs</i>	\$835.12	\$1,811.37	10-17-17
9. McMahon, Cindy	Special Education	Occupational Therapist 35.5 A / 8.0 hrs to 35.5 E / 8.0 hrs	\$5,046.90	\$6,149.44	08-14-17
10. Ryan, Chriscilda	Transportation	Bus Driver I 25 E / 6.5 hrs to 25 E / 6.6 hrs	\$3,659.11	\$3,715.40	10-01-17

Classified Staff continued

J. Change of Status/Location continued:

11. Schmidtke, Cynthia	Transportation	Bus Driver I 25 E / 6.92 hrs to 25 E / 6.5 hrs	\$3,895.54	\$3,659.11	08-21-17
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K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Biesel, Robert	Rio Seco	Site Custodian	Retirement	09-30-17
2. Dallmann, Kathleen	Sycamore Canyon	Site Custodian	Retirement	12-30-17
3. Farmer, Joseph	Sycamore Canyon	Instructional Assistant, Special Ed II	Moving	10-14-17
4. Lause, Makaylah	Rio Seco	Project SAFE Assistant	Accepted outside employment	10-14-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Urnezis-Smith, Stephanie	Transportation	Bus Driver I	10-11-17

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2. Adoption of Proclamation Endorsing the Great American Smokeout on November 16, 2017

Prepared by Tim Larson
October 17, 2017

BACKGROUND:

A major education goal of the Santee School District is to provide students with the knowledge, skills, and attitudes needed for a drug free life. To support this, the American Cancer Society, Santee Solutions Coalition, and Communities Against Substance Abuse are requesting the Board of Education adopt a proclamation that supports the Great American Smokeout on November 16, 2017.

This proclamation is part of our commitment to help educate our students about the effects of tobacco as part of the Tobacco Use Prevention and Education Grant.

RECOMMENDATION:

It is recommended that the Board of Education adopt the proclamation to promote the Great American Smokeout in support of a healthier Santee Community.

FISCAL IMPACT:

There is no fiscal impact as a result of this proclamation.

STUDENT ACHIEVEMENT:

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community and contributes to academic achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**PROCLAMATION
GREAT AMERICAN SMOKEOUT
November 16, 2017**

WHEREAS, the American Cancer Society encourages all tobacco users to join the Great American Smokeout and quit for at least one day; and

WHEREAS, the American Cancer Society has set aside November 16, 2017 as the Annual Great American Smokeout; and

WHEREAS, the purpose for the observance of the day is to create awareness and draw community attention to the risk tobacco smoking poses to the health, wellbeing and welfare of the human race; and

WHEREAS, the tobacco epidemic kills nearly 6 million people each year; and

WHEREAS, after high blood pressure, tobacco is the biggest contributor to non-communicable diseases, which account for 64% of deaths worldwide; and

WHEREAS, tobacco killed 100 million people in the 20th century; and

WHEREAS, Santee School District is working to promote global understanding and 21st century learning skills for all students;

NOW THEREFORE BE IT PROCLAIMED that the Santee School District hereby recognizes and supports the American Cancer Society's GREAT AMERICAN SMOKEOUT on November 16, 2017 and encourages all citizens in the community who smoke, use chew or dip tobacco, to demonstrate to themselves and to their children that they can quit by joining the Great American Smokeout.

Adopted this 17th Day of October 2017.

Elana Levens-Craig, President

Dianne El-Hajj, Vice-President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Kristin Baranski, Superintendent

Consent Item D.4.3.

Approval to Increase Work Hours for Identified
Classified Non-Management Position

Prepared by Tim Larson
October 17, 2017

BACKGROUND:

Due to an increase in enrollment in the Out of School Time Programs (OST), it is necessary to increase an OST Site Leader position from 5.75 hours to 6.0 hours.

RECOMMENDATION:

It is recommended that the Board of Education approve to increase work hours and/or work year for the following positions effective October 18, 2017:

- Increase one (1) Out of School Time Programs Site Leader position from 5.75 hours to 6.0 hours at Chet F. Harritt

FISCAL IMPACT:

The annual cost to increase work hours for the Out of School Time Programs Site Leader position will be \$2,705 and paid for by the fee-based program.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and support programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Consent Item D.4.4. Adoption of Resolution No. 1718-12 to Eliminate a Vacant Classified Non-Management Position

Prepared by Tim Larson
October 17, 2017

BACKGROUND:

In order to adjust the student/staff ratio and provide proper support in two separate Special Education classrooms at Hill Creek School, administration has created a new 6.0-hour position thereby eliminating a 5.5-hour vacant position where the ratio is no longer required.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following vacant position effective October 18, 2017:

- One (1) 5.5-hour vacant Instructional Assistant, Special Education II position at Hill Creek School

FISCAL IMPACT:

The annual cost to increase an Instructional Assistant, Special Education II position from 5.5-hours to 6.0-hours be \$2,588.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

**SANTEE SCHOOL DISTRICT
Resolution No. 1718-12**

**ELIMINATION OF A VACANT
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, it has been determined that the need to adjust the student/staff ratio and provide proper support in two separate Special Education classrooms at Hill Creek School; and

WHEREAS, administration has created a new 6.0-hour position thereby eliminating a 5.5-hour vacant position where the ratio is no longer required;

NOW, THEREFORE, BE IT RESOLVED that as of the 17th day of October 2017, the Governing Board of Santee School District approved to eliminate the following vacant position effective October 18, 2017:

- One (1) 5.5-hour vacant Instructional Assistant, Special Education II position at Hill Creek School

BE IT FURTHER RESOLVED that the Board will not require the District Superintendent to give sixty (60) days' notice prior to the effective date of elimination as the position is vacant and will not affect any classified employees.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 17th day of October 2017, by the following vote.

AYES: _____
NOES: _____
ABSENT: _____

Dated 10/17/17

Clerk, Board of Education

Consent Item D.4.5.
Prepared by Tim Larson
October 17, 2017

Approval of Short Term Position

BACKGROUND:

Due to the need to support a new Special Education student while riding the bus, administration has recommended providing a bus attendant for a short period of time while the student transitions to wearing a harness.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve short term employment for the following position:

- One (1) Bus Attendant position for up to three (3) hours per day
October 18 – December 21, 2017

FISCAL IMPACT:

The cost to employ a short term Bus Attendant position will be approximately \$17.74 per hour, and will be paid from the Special Education Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

Consent Item D.4.6. Adoption of Resolutions Authorizing Teacher Services –
Education Code Sections 44256(b), 44258.2, and 44263

Prepared by Tim Larson
October 17, 2017

BACKGROUND:

Annually, the school district is required by Education Code to certify that teachers have met legal requirements to be authorized to teach in certain departmentalized subject areas. Teachers whose credential authorizations cover the subject matter they are teaching are not required to be confirmed through Board resolution. However, the Education Code does require resolutions for certain teachers as outlined below:

Education Code 44256(b) resolutions are for teachers whose multiple subject or standard elementary credentials do not authorize the subject they are teaching, but they have a total of 6 upper division units or 12 semester units in the subject to be taught.

Education Code 44258.2 resolutions are for teachers whose single subject or standard secondary credentials do not authorize the subject they are teaching, but they have a total of 6 upper division units or 12 semester units in the subject.

Education Code 44263 resolutions are for teachers whose credentials do not cover the subject to be taught, but they have a total of 9 upper division units or 18 semester units in the subject.

The resolutions are to satisfy code requirements for the 2017-2018 school year. Attached is a list of teachers who are affected by these resolutions. Adoption of these resolutions authorizes several teachers to instruct departmentalized classes.

RECOMMENDATION:

It is recommended that the Board of Education adopt the resolutions authorizing teacher assignments under Education Code sections 44256(b), 44258.2, and 44263.

FISCAL IMPACT:

This item will not impact the general fund.

STUDENT ACHIEVEMENT IMPACT:

Administration consistently reviews assignments to ensure proper credentialing.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.6.

Education Code 44256 (b)

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT TAUGHT</u>	<u>RESOLUTION FIELD</u>
Emily Ellis	Cajon Park	Language Arts	English
Kelly Farmer	Cajon Park	Math	Math
Kelly Farmer	Cajon Park	Math Enrichment	Math
Celina Register	Cajon Park	Math	Math
Tracy Fox	Carlton Oaks	Language Arts	English
Tracy Fox	Carlton Oaks	History	Social Science
Valerie Iverson	Carlton Oaks	Life Science	Science
Rebecca Janisch	Carlton Oaks	Math	Math
Jill Schmitt	Carlton Oaks	Physical Science	Science
Cameron Williams	Carlton Oaks	Language Arts	English
Cameron Williams	Carlton Oaks	Literature Enrichment	English
Shawna Strickland	Chet F. Harritt	Language Arts	English
Marc Robbins	Rio Seco	Math	Math

Education Code 44258.2

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT TAUGHT</u>	<u>RESOLUTION FIELD</u>
None			

Education Code 44263

<u>NAME</u>	<u>SCHOOL</u>	<u>SUBJECT TAUGHT</u>	<u>RESOLUTION FIELD</u>
Megan Bertrand	Carlton Hills	Journalism	English
Megan Bertrand	Carlton Hills	Language Arts Enrichment	English
Kathryn Ducharme	Carlton Hills	Academic Lab - Spanish	Spanish
Lawrence Barbary	Chet F. Harritt	Engineering	Science
Cynthia Gibson	Rio Seco	Language Arts	English

Prepared by Tim Larson
October 17, 2017

BACKGROUND:

Education Code Section 44258.9 requires that administration inform the Board of Education annually about any certificated employees who are assigned to perform services not authorized by their credential. Accordingly, all certificated management and non-management employees are legally authorized to serve in their respective 2017-18 assignments. All certificated management, all K-6 classroom teachers, and most upper grade certificated staff, hold the appropriate credentials for their specific assignment. The qualifications regarding upper grade certificated staff requiring additional authorizations beyond their original credentials supported with proper experience and training are summarized below.

Special Authorizations

Listed below by Education Code are the methods approved by CTC to license teachers for instruction in grades K-8:

Education Code Section 44258.7(c) and (d)

Allows thirty (30) full-time teachers with special skills and preparation outside of their credential authorization to be assigned to teach in the area of their special skills for an elective course (a course other than English, Math, Science or Social Studies), provided the assignment is approved by the local Assignment Committee. The Assignment Committee consisting of STA and administrative members; Melanie Hirahara, Lori Meaux, Dawn Minutelli, and Tim Larson, have approved these assignments.

Education Code Section 44258.1

- a. Allows thirty-three (33) elementary teachers with credentials authorizing instruction in self-contained classrooms to teach in grades five through eight in a middle school, provided that the teacher teaches two or more subjects for two or more periods a day to the same group of students; and
- b. Allows elementary teachers to teach subjects they are already teaching for an additional period or periods at the same grade level for up to 50% of the total teaching assignment.

Education Code Section 44258.3

Authorizes five (5) teachers holding credentials to teach any subject(s) in departmentalized classes in any of grades kindergarten through eighth upon local verification of knowledge of the subject(s) to be taught with the teachers' consent.

Teachers are also providing instruction for part of their assignments based on adopted Board resolutions under the following provisions:

Education Code Section 44256(b)

Permits ten (10) teachers who have elementary credentials to instruct in departmentalized classes because they have completed twelve semester units, or six upper division or graduate units, in the subject taught. One (1) teacher has one (1) authorization that allows the teacher to teach two (2) subjects; and two (2) teachers have (1) authorization that allows the teacher to teach one (1) subject.

Education Code Section 44263

Permits four (4) teachers to instruct in departmentalized classes because they have completed eighteen semester units, or nine upper division or graduate semester units, in the subject taught.

Education Code Section 44865

Allows two (2) teachers to teach in an opportunity and alternative classroom setting.

Education Code Section 44258.2

At this time, there are no teachers having a single subject secondary credential instructing another subject in a departmentalized situation because the teacher has completed twelve semester units, or six upper division or graduate semester units, in the subject taught.

Additionally, teachers are authorized under legal provisions designed to alleviate recruitment constraints:

University Internships

Allows one (1) teacher enrolled at a college or university in a Commission-approved intern program, to be issued University Intern Credentials. These one to two-year programs are administered by California colleges and universities in partnership with local school districts and are designed to provide participants with classroom experience while they complete course work requirements for the preliminary credential. University Intern Credentials authorize the holder to serve, under the supervision of a Commission-approved college or university and the holder's employer, in the area or subject listed on the credential.

Recruitment

Special Education, Math, Science and Bilingual instruction continue to be areas where qualified candidates are scarce. The district works to identify promising candidates who demonstrate a strong potential for success and who will commit to regularly taking the course work needed for their assignment's authorization to obtain the proper credential.

RECOMMENDATION:

It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Qualified teachers are the keystone to obtaining student achievement. The required authorizations presented tonight are based upon training and special skills of current staff to support student achievement, according to required Education Codes.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.7.

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

BACKGROUND:

This is the time of the year when the Board reviews their legislative goals in anticipation of the State Legislature beginning to develop legislation and bills that may impact education. Meetings may be scheduled to present Santee School District's Legislative Goals to our State Senator and State Assemblyperson as they begin consideration of legislative bills.

Administration has reviewed the Legislative Goals and Legislative Public Policy Statements and provided recommended revisions that would positively impact instruction and assist in maintaining fiscal solvency. The attached list is presented for Board consideration and direction to produce Board Legislative Goals for 2018 to be shared with local legislators.

Tonight, President Ryan, the Board's legislative representative, will facilitate any discussion by the Board about the Legislative Goals.

RECOMMENDATION:

It is recommended that the Board review the recommended revisions from Administration and provide any input and/or recommendations to produce Legislative Goals for 2018 which may be presented to legislative representatives for the upcoming legislative session. Action is at the discretion of the Board.

FISCAL IMPACT:

There is no current fiscal impact of this item.

STUDENT ACHIEVEMENT IMPACT:

Any legislation that may come about would have a direct impact in student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.



SANTEE SCHOOL DISTRICT
October 17, 2017 - DRAFT

PROPOSED - 2018 Legislative Goals

1. ~~Seek/support legislation to repeal the maximum reserve cap for unassigned fund balances.~~
2. Seek/support legislation to ensure ongoing funding adequacy for K-12 school *districts and reduce the disparity in per ADA LCFF funding among school districts.*
3. Seek/support enactment of school finance legislation, which fully funds the Federal Individual with Disabilities Education Act (IDEA) and mandates those funds be allocated proportionately and directly to school districts.
4. ***Seek/support legislation to fund and implement the Special Education Task Force recommendations in order to improve the funding of Special Education and reduce the impact on LCFF dollars, especially preschool and mental health needs.***
5. Seek/support legislation to adequately fund technology, instructional materials, and professional development needs for Common Core State Standards and Smarter Balanced Assessments on an ongoing basis.
6. ~~Seek/support legislation to establish a K-12 Public School District Electricity Customer Class and cap annual increases.~~
7. Seek/support legislation to fund STRS and PERS cost increases separate from LCFF.
8. ~~Seek/support legislation for Districts to allow options for alternative oversight provisions for LCAP monitoring.~~

PROPOSED - 2018 Public Policies

ACADEMIC INSTRUCTION AND ACHIEVEMENT LEGISLATION

- A-1. Seek/support legislation requiring textbook publishers to provide online instructional materials for English-Language Arts, Mathematics, Science, and History/Social Science in grades K-8 prior to State Board approval.
- A-2. Seek/support legislation requiring textbook publishers to provide instructional materials for combination or multi-grade classrooms in grades K-8 prior to State Board approval.
- A-3. ~~Seek/support legislation to meet instructional materials sufficiency requirements under the William settlement to include online instructional materials and software programs.~~
- A-4. Seek/support legislation assuring the Public Schools Accountability Act requires 7-8 grade levels in K-8 schools to be rated on a separate measure from K-6 and comparable to other 7-8 schools.
- A-5. ~~Seek/support legislation to provide funding for school districts to extend the school year and instructional time.~~



SANTEE SCHOOL DISTRICT
October 17, 2017 - DRAFT

PROPOSED – 2018 FISCAL LEGISLATION

- B-1. Seek/support legislation that supports Level II developer fees for K-8 schools to mitigate the impact of facilities construction and modernization and equalize the funding streams for new school construction for elementary school districts with 7th and 8th grade students. ~~to be on the same playing field as high schools.~~
- B-2. Support legislation restoring school facilities coverage under the California Environmental Quality Act (CEQA) to permit the use of the CEQA process to mitigate the impact of development on schools.
- B-3. Support legislation that would lower the margin of approval for local parcel taxes for schools from two-thirds to 55 percent.
- B-4. Seek/support legislation that would require the Education Code guidelines for certificated and classified Reduction in Service (RIS) notices be suspended when the State implements mid-year budget cuts.
- B-5. Support legislation for declining enrollment school districts based on the highest ADA during the last three years instead of the prior year.
- B-6. Support legislation that provides maximum flexibility and local control to outsource services when needed.
- B-7. *Seek enactment of school finance legislation, which will fund elementary districts' 7th and 8th grade ADA at the same level as for unified and secondary districts.***

BACKGROUND:

Per administrative regulation 1325, Santee School District has supported the posting of community flyers on the District's website, flyer display in school offices, and distribution of some paper flyers in student backpacks. As part of the District's efforts to be more environmentally friendly and to embrace current, innovative technology, Administration recommends moving from paper flyer delivery to full electronic flyer delivery. Paperless delivery of school flyers removes a significant administrative burden from teachers and office staff and eliminates community partner flyer copy and delivery costs.

Peachjar is a locally popular and proven e-flyer management system that allows information to be sent directly to parents' email. An annual agreement with Peachjar allows the District unlimited automated email distribution of flyers approved by the District and the posting, storage, and management of e-flyers in school-specific web pages accessible to parents, District and school staff.

One of the District's Local Control Accountability Plan (LCAP) goals is to improve and/or increase parent participation in their child(ren)'s learning process, including district and school committees. A supplemental action step to this goal is the expanded use of electronic and face-to-face methods for parents to connect and engage within the school community. Improved electronic communication of community events, including school and District events, would support this supplemental action step.

RECOMMENDATION:

Administration recommends the approval of the Agreement with Peachjar for Distribution of Advertising Material.

FISCAL IMPACT:

The annual fiscal impact is \$3,150 for participation of the District's nine schools to be paid from the general fund.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.



Quote

Peachjar

13290 Evening Creek Drive South, Suite 200
San Diego, CA 92128

Date Oct. 12, 2017
Quote # 7101217M2
Expires Nov. 20, 2017
Rep. Garrett Brewer

Prepared for:

Santee SD
9625 Cuyamaca St.
Santee, CA 92071

Item	Quantity	Description	Rate	Amount
Service License Fee	9	Peachjar Service License Fee – 12 month Unlimited Use Service includes automated email distribution of flyers approved by District and posting, storage, and management of flyers in school-specific web pages and folders located on a website owned by Peachjar and accessible to parents, school staff, and District staff; access and use of Peachjar’s digital flyer approval management system.	\$750	\$6,750
Discount	9	Promotional Discount: Subject to (1) District executing the attached Order Authorization on or before the expiration date shown above and (2) District completing all “Actions to be Conducted by District” as stated in Section 4 of the attached Order Authorization on or before <u>December 31, 2017</u> , Peachjar agrees to: (i) offer a \$400 per school discount from its standard Peachjar Service License Fee, and (ii) allow local community organizations to distribute their digital flyers to nearby schools at no cost when promoting a free event or activity that does not encourage participants to join a fee-based program, or include the opportunity to purchase products or services. This service fee waiver for local community organizations shall be made upon request, is <u>not</u> based on the organization’s non-profit status, and is subject to Peachjar’s Community Free Flyer Policy that includes a limitation for organizations using Community Free flyer distribution to 1 posting every 30 days for up to 25 schools.	-\$400	-\$3,600
			Total	\$3,150.00

Peachjar Order Authorization

ACCOUNT INFORMATION

District Name: Santee SD

Service Start By Date: Dec. 31, 2017

ACKNOWLEDGEMENTS

Peachjar, Inc. ("Peachjar") will provide District with access and use of Peachjar's digital flyer management system (the "Service") as further described in the attached Quote, subject to the below terms and conditions. This Order Authorization, together with the attached Quote, shall constitute the entire "Agreement"

1. License Grants. Subject to the terms of this Agreement, (1) Peachjar grants District a non-exclusive, non-transferable limited license to use the Service for the approval and distribution of informational digital flyers, and (2), District grants Peachjar a non-exclusive, non-transferrable license to use District data only to the extent necessary to provide the Service as described under Section 3 (Authorized Use & Purpose) below. Such license shall survive the termination of this Agreement for a period of up to 12 months, solely for storing backup District data.

2. Fees.

District shall pay the Total fee listed at the bottom of the attached Quote which shall be due 30 days after District executes this Order Authorization. Should District fail to implement the Service on or before the Service Start By Date shown above because it has not fulfilled the Obligations & Actions to be Conducted by District (as set forth below), District agrees to be invoiced and pay a "Late Start Fee" of \$100 per school (\$100 multiplied by the number of schools shown in the Quantity column on the attached Quote), which shall be due 30 days from invoice date. A Late Start Fee shall not apply if District's delay to implement the Service is caused by an Act of God or an event outside of the District's control. Annual license fee shown at the bottom of the attached Quote shall be due each year on the anniversary of the Service Start Date. All fees are non-refundable.

3. Authorized Use & Purpose. In conjunction with Section 1 (License Grant) above, unlimited use of the Service shall be provided to District staff, school staff, and the authorized parent group(s) at each school subject to Peachjar's Terms of Use Policy as set forth on its website. Peachjar will be compensated from external organizations that choose to contract directly with Peachjar for posting and email distribution of their digital flyers through the Service subject to District flyer approval (for which Peachjar has no authority or responsibility over). Peachjar will be solely responsible for billing and collection from such external organizations. District agrees that all participating schools will not distribute paper flyers from external organizations or post/distribute digital flyers from external organizations in a manner that would circumvent Peachjar's compensation. However, schools may place paper copies of flyers in the school office area. Additionally, schools may distribute paper flyers from any source provided that such paper flyer distribution is done in conjunction with digital flyer distribution through the Service. Peachjar will ensure that no digital flyers from external organizations shall be emailed to parents/legal guardians or posted to school webpages through the Service without District approval. District understands and agrees that in conjunction with posting and distributing digital flyers, Peachjar enables communications between approved organizations and parents/legal guardians for the purposes of facilitating sign-ups, providing supplies that may be necessary for participation in activities, and enabling parents/legal guardians to access additional information. Under no circumstances will Peachjar sell, license or otherwise redistribute any personally identifiable information from student records or contained within District data.

4. Obligations & Actions to be Conducted by District. Prior to the Service Start By Date, District agrees to: (i) place an approved Peachjar button (logo with link) on the home page of each school's website; (ii) implement processes to ensure District's Student Information System (SIS) contains a comprehensive list of parent/legal guardian email addresses; (iii) use Peachjar's secure file transfer process to load into the system a full list of all parent/guardian email addresses and update this list to Peachjar through SFTP at least once every 90 days; (iv) place information on the District website to inform external organizations of the Peachjar Service and (v) provide Peachjar with a current contact list of external organizations who have previously distributed flyers.

5. Term and Termination. This Agreement shall commence immediately upon execution of this Order Authorization by District, and continue for one year after the Service Start Date. This Agreement shall automatically renew on the anniversary of the Service Start Date for successive one (1) year periods unless either party provides written notice to the other of its desire not to renew at least 30 days prior to the end of the then-current term.

6. Confidentiality and Protection of Information. Peachjar shall use commercially reasonable efforts to ensure that District data will be safeguarded against loss or theft, as well as unauthorized access, disclosure, copying, or use. Peachjar warrants that it complies with FERPA regulations and will not sell, license or otherwise redistribute any personally identifiable information from student records or contained within District data unless required by law, regulation or court order. District represents and warrants that District shall not deliver student email addresses to Peachjar to ensure COPPA compliance and shall maintain confidentiality regarding all pricing terms of this Agreement.

7. Indemnity & Limitations of Liability. District recognizes that Peachjar does not verify the accuracy of information nor filter/review/approve the content that is contained in the digital flyers or provided to District by third-party organizations as part of the digital flyer approval process. The parties shall defend, indemnify, and hold each other harmless from any and all claims, demands, causes of action, lawsuits, liabilities, damages and expenses (including reasonable attorneys fees) arising from the acts or omissions of the other party, its officers, directors, shareholders, employees and agents and sub-agents, and of any other person or persons acting under its or their direction and control, or of any of them. Neither party shall be liable for any indirect, incidental, special or consequential damages arising out of or in connection with this Agreement, and each party's aggregate liability hereunder shall not exceed the amount of the fees paid or payable by District to Peachjar within the prior 12 months preceding the claim.

Agreed and acknowledged by the following who is authorized to sign on behalf of the District:

Signature: _____

Date: _____

Name: _____

Title: _____

Discussion and/or Action Item E.2.1.
Prepared by Karl Christensen
October 17, 2017

GPS and Child Alert and Tracking System for
School Busses

BACKGROUND:

Over the last year, the District has been researching options and systems to better track students riding on school busses. It is important to have an accurate roster of students on board busses in order to ensure their safety and promptly respond to incidents. Furthermore, it is important to know the whereabouts of District busses at all times in order to ensure the safety of bus drivers and students.

In 2016, as a result of the tragic loss of life of a pupil left on board a school bus unattended, Senate Bill 1072 (Mendoza, Chapter 721, Statute of 2016), known as the Paul Lee School Bus Safety Law, was enacted. The purpose of the law is to ensure no pupil is left unattended onboard a school bus, school pupil activity bus (SPAB), youth bus (YB), or child care vehicle, and to provide specific procedures and driver discipline in the case of gross negligence in doing so. Each of the above outlined vehicles, unless otherwise excepted, must be equipped with a Child Safety Alert System (CSAS) on or before the beginning of the 2018–2019 school year. The required CSAS is a device, located at the rear of the interior of the bus, which requires the driver to manually contact or scan the device prior to exiting the vehicle, in order to prompt the driver to inspect the interior of the vehicle before exiting.

Zonar provides an integrated GPS and Child Alert and Tracking system that is used by numerous school districts throughout the County. In addition to other functionality, this system would satisfy the requirements of SB 1072. At the District's request, Zonar provided a quote to install this system on all District busses.

Tonight, a representative from Zonar will give a brief introduction to the system and its functionality. An item would then be brought back to the Board at the November 7, 2017 meeting for consideration to purchase the system under an operating lease.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

Annual lease payments are approximately \$11,000. Total 3-year investment is approximately \$38,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2.
Prepared by Karl Christensen
October 17, 2017

Changes to Accounting for Other Post-
Employment Benefits (OPEB)

BACKGROUND:

In June 2004, the Governmental Accounting Standards Board (GASB) issued statement No. 45 requiring public agencies to include liability data associated with Other Post-Employment Benefits (OPEB) on their financial statements.

In June 2017, GASB issued Statement No. 75 which amends the provisions of GASB 45. The requirements of GASB 75 are operative for financial statements pertaining to fiscal years after June 15, 2017. Consequently, the new requirements will change the reporting of OPEB in the District's 2017-18 Audit Report which will be issued on or before December 15, 2018.

Administration will provide the Board an overview of GASB 75 and changes to valuation and reporting requirements for OPEB.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Unfunded Accrued Actuarial Liability for OPEB as of July 1, 2015 was \$10,301,495 and is currently being updated with a new valuation expected to be issued in November.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Discussion and/or Action Item E.3.1. Acceptance of 2016-2017 School Program Services Year End Report

Prepared by Tim Larson
October 17, 2017

BACKGROUND:

Annually, the Pupil Services Department provides a year-end report on various aspects of our student population. Presented this evening for Board acceptance is the year-end report for the 2016-2017 school year. Copies of the report will be made available for public review at the Board meeting.

RECOMMENDATIONS:

It is recommended that the Board of Education review and accept the School Program Services 2016-2017 Year End Report.

FISCAL IMPACT:

Fiscal impact varies with the programs implemented. The year-end report is a valuable tool for potential grant applications.

STUDENT ACHIEVEMENT IMPACT:

Many aspects of this report are summarized to provide data about or to evaluate the effectiveness of various programs within the District.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Item F. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item F.1.1. First Reading: Revised Board Policy and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials

Prepared by Dr. Stephanie Pierce
October 17, 2017

BACKGROUND:

Attached is revised BP 6161.1 and AR 6161.1, Selection and Evaluation of Instructional Materials, based upon California School Board Association's (CSBA) sample Board Policies and Regulations. The policy and administrative regulation address the criteria and process for curriculum adoption. BP 6161.145 and AR 6161.1 also includes District procedures for committee selection.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy and Administrative Regulation 6161.1, Selection and Evaluation of Instructional Materials, for a first reading. No action is requested at this time.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Selection and evaluation of instructional materials is an essential function in providing a guaranteed, viable curriculum to support student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

~~Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants district flexibility in "Tier 3" categorical programs. The Santee School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-2009 through 2012-2013 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.~~

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect the society's diversity of our society, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are aligned with the state content standards, meet other criteria specified in law, and are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

~~To ensure that instructional materials effectively support the district's adopted courses of study, the selection of textbooks, technology-based materials, other educational materials, and tests shall be aligned with the development and evaluation of the district's curriculum and standards.~~

~~The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board.~~

~~This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members.~~

~~All recommended instructional materials shall be available for public inspection at the district office.~~

~~Individuals who participate in selecting and evaluating instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.~~

~~Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.~~

The Board's priority in the shall selection of instructional materials is to ensure that all students for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be provided with instructional materials that are aligned to with the state academic content standards in the core curriculum areas of reading/language arts, mathematics, science, and history-social science. Students in grades K-8 shall be provided with instructional materials adopted by the State Board of Education pursuant to Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Review Process

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members.

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials.

Individuals who participate in the selection or review of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks and other instructional materials.

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post, ~~10 days prior to the hearing and a notice~~ in three public places within the district, ~~a notice~~ containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours.

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks and/or instructional materials that which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined in each of the following subjects:

1. Mathematics
2. Science
3. History-social science
4. English language arts, including the English language development component of an adopted program
5. World/Foreign Language Instruction
6. Health

~~The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks.~~

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

~~For the 2008-09 through 2012-13 fiscal years, the Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422.~~

If the Board determines that there are insufficient textbooks and/or instructional materials, ~~the Board~~ it shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made.

The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan.

Complaints

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

Legal Reference: (see next page)

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)*Legal Reference:*EDUCATION CODE220 Prohibition against discrimination

1240 County superintendent, general duties

~~1240.3 Definition of sufficiency for categorical flexibility~~

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

~~42605 Tier 3 categorical flexibility~~

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 ~~Nondiscriminatory Subject matter reflecting on race, color, etc.~~52060-52077 Local control and accountability plan

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60048 Instructional requirements and materials

60060-60062 Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60115 Instructional materials on alcohol and drug education

60119 Public hearing on sufficiency of materials

60200-~~6021006~~ Elementary school materials

60226 Requirements for publishers and manufacturers

~~60240-60252 State Instructional Materials Fund~~

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

~~60420-60424 Instructional Materials Funding Realignment Program~~

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

60605.8 Common Core State Standards60605.86-60605.88 Supplemental instructional materials aligned with Common Core State StandardsCODE OF REGULATIONS, TITLE 5~~9505-95305 Instructional materials, especially:~~~~9531-9532 Instructional Materials Funding Realignment Program~~*Management Resources:*CSBA PUBLICATIONS~~Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance~~~~Teams, Budget Advisory, March 2009~~CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE~~1002.90 Selection of Instructional Materials, CIL: 90/91-02~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSInstructional Materials FAQ01-05 Guidelines for Piloting Textbooks and Instructional Materials, rev. January 2015~~Standards for Evaluation of Instructional Materials with Respect to Social Content, 2013-1986 edition, revised-2000~~WEB SITESCSBA: <http://www.csba.org>Association of American Publishers: <http://www.publishers.org>California Academic Content Standards Commission, Common Core State Standards:<http://www.scoe.net/castandards>California Department of Education: <http://www.cde.ca.gov>

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

~~Cautionary Notice: As added and amended by SBX3-4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4-2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants district flexibility in "Tier 3" categorical programs. The Santee School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-2009 through 2012-2013 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.~~

Instructional Materials Funding Realignment Program

~~The district shall use state funds received under the Instructional Materials Funding Realignment Program to ensure that each student is provided with standards-aligned textbooks or instructional materials, in an electronic or hard-bound format, in the core curriculum areas of reading/language arts, mathematics, science, and history-social science.~~

~~Instructional materials for grades K-8 shall be selected from the list of standards-aligned materials adopted by the State Board of Education (SBE). Standards-aligned materials in each core curriculum area shall be provided to each student at the beginning of the first school term that commences no later than 24 months after those materials are adopted by the SBE or the Governing Board, as applicable.~~

~~After the Board has certified that all students have been provided with standards-aligned instructional materials in the core curriculum areas, the district may use any remaining program funds for the purposes specified in Education Code 60242.~~

Criteria for Selection and Adoption of Instructional Materials

In recommending textbooks or other instructional materials for adoption by the Governing Board, the Superintendent or designee shall ensure that such materials:

1. For basic instructional materials in grades K-8, be selected from among the list of materials approved Are aligned to any applicable academic content standards adopted by the State Board of Education (SBE) in accordance with law pursuant to Education Code 60605 and/or Common Core Standards adopted pursuant to Education Code 60605.8

For grades K-8, the Superintendent or designee shall select instructional materials from among the list of materials adopted by the SBE and/or other materials that have not been adopted by the SBE but are aligned with the state academic content standards and/or the Common Core Standards.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

2. Do not reflect adversely upon persons because of their race or ethnicity, ~~color~~, gender, ~~creed~~, religion, disability, nationality ~~origin~~, ~~ancestry~~, sexual orientation, ~~disability~~, ~~or~~ occupation, or other characteristic listed in Education Code 220, nor contain any sectarian or denominational doctrine or propaganda contrary to law
3. To the satisfaction of the Board, ~~be~~ are accurate, objective, current, and suited to the needs and comprehension of district students at their respective grade levels
4. With the exception of literature and trade books, use proper grammar and spelling
5. Do not provide any exposure students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following:
 - a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by the SBE.
 - b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration.
6. If the materials are technology-based materials, are both available and comparable to other, equivalent instructional materials
7. Meet the requirements of Education Code 60040-60043 for specific subject content
8. Support the district's adopted courses of study and curricular goals
9. Contribute to a comprehensive, balanced curriculum
10. Demonstrate reliable quality of scholarship as evidenced by:
 - a. Accurate, up-to-date, and well-documented information
 - b. Objective presentation of diverse viewpoints
 - c. Clear, concise writing and appropriate vocabulary
 - d. Thorough treatment of subject
11. Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities, and developmental levels

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

12. Include materials that stimulate discussion of contemporary issues and improve students' thinking and decision-making skills
13. Contribute to the proper articulation of instruction through grade levels
14. As appropriate, have corresponding versions available in languages other than English
15. Include high-quality teacher's guides
16. Meet high standards in terms of the quality, durability, and appearance of paper, binding, text, and graphics
17. When available ~~from the publishers~~, include options for lighter weight materials in order to help minimize any injury to students by the combined weight of instructional materials

Instructional Materials Evaluation Committee

The Superintendent or designee may establish an instructional materials evaluation committee to evaluate and recommend instructional materials for Board approval.

The committee shall review instructional materials using criteria provided above and in law, and shall provide the Board with documentation supporting its recommendations.

Selection of Representatives

1. Board committee representatives are selected, as is applicable.
2. The principal at each school site conducts the election of staff representatives who will serve on curriculum committees. The Educational Resource Center staff develops the ballot according to association guidelines.
3. All special needs representatives including ELL, Special Education, GATE, etc. are included on ballots during the selection process. District teaching staff have an equal opportunity to choose these staff members during the district democratic voting process structured through association guidelines. (Representatives of GATE student needs are expected to emerge from the general selection process of representatives.) Special Education districtwide representatives are selected separately by a vote of their peers using a districtwide ballot.
4. Parents/guardians are selected through principal/school site selection processes and/or committee members may invite parents/guardians to participate.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

5. A timeline is developed by the committee chairs to include a presentation on curriculum committee "work" to Advisory Council for Instruction (ACI) members early on in the instructional materials adoption process. ACI members are an official academic and instructional review committee that includes parents/guardians.
6. School Site Councils and PTA members are notified of the instructional materials committee meeting dates. Parent/guardian representatives may decide to participate as representatives from these groups.

Investigation and Research

1. The committee members investigate best instructional practices and look for the most effective instructional materials that support current research.
2. Information is collected about instructional materials adoptions in other like districts and the effectiveness of the materials in classrooms. This review is used to discuss the strengths and weaknesses of the materials for classroom use.
3. Instructional materials adoption committee members develop a rubric listing quality criteria for selecting materials for classroom use.
4. Committee members invite publishers and review materials. The committee representatives ask questions of publishers using the rubric to evaluate material effectiveness.
5. Combination classroom needs are investigated and some recommendations for materials development use are made to meet the needs of combination classrooms.
6. Base prices for instructional materials are provided and the committee makes recommendations about core curriculum purchases.

Committee Logistics and Development of District Vision

1. The budget for the committee is developed by the Assistant Superintendent of Educational Services conferring with committee chairs to determine allocation needs for the year. This budget is provided as is possible before or in the early stages of the committee convening.

The committee chair prepares a timeline and dates for committee meetings with input from various stakeholders including the Assistant Superintendent of Educational Services and committee representatives. This timeline includes all processes necessary and outlined here in order for the committee to make instructional materials recommendations to the Board by the end of the academic year.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

2. Ongoing input is provided to the Board and all stakeholders on the committee's operational timeline. The timeline includes all elements outlined in the administrative procedures and regulations for instructional materials adoption processes.
3. Committee representatives review and develop local district standards aligned with State standards in the specific subject area and submit a districtwide standards draft to the Board members for approval.
4. Principals are involved as instructional leaders in dialogues about "best instructional practices" and the vision in the specific curriculum areas in which instructional materials are being adopted. Principal feedback is used in committee discussions and recommendations.
5. Out of the vision, the committee develops a charge and a rubric. A checklist of critical elements is created in the rubric. The committee's rubric is used for evaluating quality instructional materials that support the vision. A question the committee needs to ask in this phase is: "What's our vision for science instruction in this district over the next five to eight years? What do students need to be successful in the next twenty years and what instructional and material support will provide this student success?"

Sample critical elements of a rubric might include:

- a. Integrates best instructional practices
- b. Is teacher friendly
- c. Uses supplementary materials appropriately for differentiation
- d. Has multicultural characteristics
- e. Provides for GATE student instructional needs
- f. Suggests a variety of adaptations for special needs students
- g. Integrates up-to-date technology to prepare students for the future
- h. Includes opportunities for updating materials often
- i. Develops solid professional development for staff
- j. Offers a clear alignment to standards

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)**Obtaining Stakeholder Feedback**

1. Potential stakeholder group: School Board members, curriculum experts, principals, pilot representatives, committee representatives, administrators, site staff, parents/guardians, official parents groups (ACI, SSC, PTA).
2. The committee makes a recommendation to adopt on specific instructional materials. Principals, pilot representatives, staff parent/guardian groups, and committee members are responsible for district or site needs in adoption processes. Committee members are also responsible for collecting input from staff and bringing this input back to committee meetings for analysis helpful in making instructional materials.
3. Committee decides on a pilot process and timeline that insures that all grade levels for the adoption are represented and all teachers are notified in case they wish to pilot materials. Staff member representatives from all sites are provided the opportunity to pilot materials. A written bulletin announces the place, process and responsibilities. These responsibilities include using the rubric to evaluate materials and providing reports to the committee on materials effectiveness as requested.
4. Pilot representatives provide feedback to the entire committee at the same time that feedback is provided for staff on the strengths and weaknesses of the material as supported or in conflict with the rubric.
5. Principals are provided with input from the piloting staff and analyze the information for feedback and input to the committee on the upcoming instructional materials adoption recommendations.
6. Principals provide time for instructional materials discussions in staff meetings, emphasizing curriculum committee “work” and outcome recommendations.
7. The Board is continually kept apprised of the piloting process and any decisions made by the committee.
8. Parent/guardian review is solicited and documented. Parent/guardian presentations on instructional materials are made including to formal groups such as ACI.
9. Information about the adoption process is placed on the Educational Services website.

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)**Approval Process**

1. After the investigation process in which the committee reviews the materials, pilot input, staff feedback and principal information, the committee members make a recommendation to all stakeholders on the instructional materials that meet the charge/philosophy and vision of the committee and integrates the feedback of “critical” teaching elements in the rubric.
2. Principals, the School Board and staff members at all school sites are apprised of the committee recommendations and provide input.
3. The instructional materials are then displayed and the voting process begins. Every teacher has a vote on the instructional materials recommendation made by the committee. Official dates are scheduled for a presentation on the critical elements of the adoption recommendation to all staffs. Staff members are invited to vote at these presentation meetings. Staff who do not attend the presentation of recommended materials lose their vote option. Every effort will be made by ERC staff to develop presentations convenient for site staff.
4. A two-thirds majority vote is needed by district staff in order to recommend selection of materials to the Board. More than 60 percent of eligible staff must vote to recommend materials to the Board.
5. Each curriculum committee will discuss and decide if the vote should be taken by content teachers, grade levels, or the entire district staff.
6. Instructional materials are placed on display for parents/guardians, Board members, teachers, and staff, and a presentation is made to parents/guardians. Bulletins are sent to ACI, SSC and PTA members to view materials, see displays, to attend the presentations, ask questions, and provide their input. Each curriculum committee member will receive the input in writing.
7. A presentation is made to the Board on the committee’s final recommendation and the results of the vote.
8. The Board is officially invited to review the materials.
9. Once the Board has had an official viewing period, materials are taken to the Board for final approval.

Ordering of Materials

1. ~~Materials are ordered once approval is completed.~~

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

2. Multiple levels of materials are ordered as is available for potential combination or special education classrooms.
3. Teacher editions are ordered so teachers may have these materials during professional development.

Professional Development

1. Staff development dates are scheduled at the end of the school year, in the summer and at the beginning of the school year for certificated staff and for classified staff, as is necessary, for implementation of the materials in the following school year.
2. Professional development is ongoing to address the needs of students and teachers in order to implement a quality program using the materials and to enhance student achievement.

Implementation and Assessment

1. Implementation and additional staff development needs are determined.
2. An assessment to determine program effectiveness and student achievement is developed for the second year of implementation.
3. The assessment is implemented. Student achievement is analyzed.
4. Additional staff development is planned if assessment needs are not met.

Guides for Instructional and Classroom Use

Curriculum Guide Development is completed.

The approved standards are revised for parents in “parent/guardian language” in the year after Board approval and distributed to the parent community.

Conflict of Interest

To ensure integrity and impartiality in the evaluation and selection of instructional materials, any district employee participating in the evaluation of instructional materials and not otherwise designated in the district’s conflict of interest code shall not sign a disclosure statement indicating that he/she:

1. Accept any emolument, money, or other valuable thing or inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Sample copies of instructional materials are excepted from this prohibition.

2. Be employed by or receive compensation from any person, firm, organization, or any of its subsidiaries or controlling entities submitting instructional materials to the district
3. Have or negotiate a contractual relationship with any person, firm, or organization or any of its subsidiaries or controlling entities submitting instructional materials to the district
4. Have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district

Board Policies and Bylaws Item F.1.2. Second Reading: Revised Board Policy and Administrative Regulation 6145, Extracurricular and Cocurricular Activities

Prepared by Dr. Stephanie Pierce
October 17, 2017

BACKGROUND:

Attached is revised BP 6145 and AR 6145, Extracurricular and Cocurricular Activities, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations. The policy and administrative regulation address the eligibility requirements for participation in extracurricular and cocurricular activities. BP 6145 and AR 6145 also includes District requirements for eighth grade promotion activities, excursion days, and junior high social activities.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy and Administrative Regulation 6145, Extracurricular and Cocurricular Activities, for a second reading. Administration recommends the Board of Education approve the revised Board Policy and Administrative Regulation as presented.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy and administrative regulation.

STUDENT ACHIEVEMENT IMPACT:

Extracurricular and cocurricular activities enrich educational and social development of students.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development ~~and experiences~~ of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

~~No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Prerequisites~~ Requirements for participation in extracurricular and cocurricular activities shall be limited to those that ~~are~~ have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases.

Any complaint ~~regarding~~ alleging unlawful discrimination in the district's extracurricular ~~and~~ or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no student fee shall be charged a fee to students for his/her participation in educational activities, including extracurricular and cocurricular activities ~~related to the educational program, including~~ and materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and Eighth Grade Excursion Day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-812 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes.

Any decision regarding the eligibility of ~~any child~~ a homeless student, in foster care youth, or ~~a child of an active duty military family~~ for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Codes 48850 and 49701.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

~~Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.~~

~~The Superintendent or designee shall:~~

- ~~1. — Determine which activities and programs are affected by this policy.~~
- ~~2. — Ensure district-wide uniformity.~~

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference: (see next page)

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49010-49013 Student fees

49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010

WEB SITES

CSBA: <http://www.csba.org>

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/me>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

California Interscholastic Federation: <http://www.cifstate.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy adopted: August 17, 2010

Reviewed: May 3, 2011; June 15, 2012; July 7, 2015;

July 5, 2016

Revised: June 4, 2013; January 20, 2015

SANTEE SCHOOL DISTRICT

Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

Definitions

For purposes of applying eligibility criteria for student participation, extracurricular and cocurricular activities shall be defined as follows:

1. Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit, do not take place during classroom time, and have all of the following characteristics:

Extracurricular activities are those programs that have all of the following characteristics:

- a. The program is supervised or financed by the school district.
- b. Students participating in the program represent the school district.
- c. Students exercise some degree of freedom in the selection, planning or control of the program.
- d. The program includes both preparation for performance and performance before an audience or spectators.

~~Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit and do not take place during classroom time.~~

2. *Cocurricular activities* are programs that may be associated with the curriculum in a regular classroom.

An activity is not an extracurricular or cocurricular activity if it is a program that has as its primary goal the improvement of academic or educational achievement of students.

Eligibility Requirements

In order to be eligible for participation in extracurricular activities, a student in grades 7 and 8 shall have earned a minimum 2.0 or "C" grade point average (GPA) in academics, citizenship, and effort.

1. Each junior high/middle school staff shall plan appropriate social activities, i.e., dances, skating parties, for junior high/middle school students. The plan shall reflect input from students, teachers and parents/guardians. The activities planned shall reflect a balance in number and types of activities suitable for junior high/middle school students.
2. An activity plan shall be developed at the beginning of the school year; subject to change depending upon the needs of the students, as determined by the principal and junior high/middle school staff and approved by the principal.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

3. Evening activities are to be held in compliance with curfew regulations.
4. The principal shall insure that adequate adult supervision is provided and that appropriate safety and security measures are observed.

Eight Grade Excursion Day

Annually, eighth grade students in the district participate in an Excursion Day which is scheduled towards the end of the school year and is considered to be a regular part of student activities.

Under the direction of the principal, the middle school staff will assume the primary responsibility for the Excursion Day activity. If a parent/guardian organization (PTA) wishes to assist/sponsor this activity, it may do so if it has approval of the principal.

The Excursion Day activity may include a visit to Disneyland, Knott's Berry Farm, or other recreational attractions in the vicinity. In planning the Excursion Day, each school is to adhere to the following procedure:

Excursion Day Plan

An Excursion Day plan shall be submitted to the Office of Assistant Superintendent, Educational Services. The plan is to be submitted 30 calendar days prior to the activity. The plan is to include the following information:

- Date (A regular school day may be utilized.)
- Place to be visited.
- Time, length of activity, and return time.
- Student cost, if any.

Transportation

Business Services is to be made aware of transportation needs by the principal 30 calendar days in advance. All transportation arrangements will be made by Business Services.

Supervision

~~Each school shall be responsible for providing adequate adult supervision. The principal or designee shall accompany the students.~~

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

All extracurricular activities conducted under the name or auspices of a district school or any class or organization of the school, regardless of where the activities are held, shall be under the direct supervision of certificated employees.

Any noncertificated person working with students in a district-sponsored extracurricular student activity program shall possess an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing or shall have cleared a Department of Justice and Federal Bureau of Investigation criminal background check prior to beginning his/her duties, in accordance with BP 4127/4227/4327 - Temporary Athletic Team Coaches.

Admission Fees

Each school shall be responsible for collection of any or all admission fees. Ticket orders are to be processed through Business Services. If district funds are being requested for payment of fees for teachers, a travel request form is to be submitted then 10 working days in advance to Business Services.

Student Participation

District standards for participation in the promotion excursion activity shall be:

1. A child must achieve a cumulative GPA of 2.00 for the first and second trimester and the first six weeks of the third trimester of the 8th grade. This cumulative GPA will be computed in the following areas in order for a child to be eligible:
 - a. Academic cumulative GPA of 2.00
 - b. Effort cumulative GPA of 2.00
 - c. Citizenship cumulative GPA of 2.00
2. The cumulative GPA shall be obtained from the district approved report cards for the first two trimesters and the third trimester progress report of the 8th grade year.
3. Parents/Guardians of the 8th grade student who does not meet anyone or more of the minimum requirements will be notified after each report card by mail. The parent/guardian letter will review the student's academic, effort, and citizenship GPA's, recommend additional intervention, and make clear the consequences if improvement is not made.
4. If a student does not qualify to participate in 8th grade excursion activity at the third trimester progress report of eighth grade, he/she may petition the principal or designee for a school appeal during the third trimester. If enough progress has been made and demonstrated by the date of the appeal, the principal or designee may recommend the student participate in the excursion activity.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (continued)

5. Any student transferring into a district school from another school in the district shall transfer his/her grades/effort/citizenship with him/her. Any student transferring into the district from outside the district will be required to meet the minimum district promotion standards of a 2.0 GPA in academics, effort, and citizenship from the date of enrollment in the district in order to be eligible to participate in the excursion activity.
6. Any student with more than three out-of-school suspensions during his/her 8th grade year will not be eligible to participate in the excursion activity. There will be no appeal process privilege.

When a student becomes ineligible to participate in the upcoming school year, or when he/she is subject to probation, the principal or designee shall provide written notice to the student and his/her parents/guardians. The principal shall also consult with the student's teacher(s) in deciding on a program of remediation to improve the student's academic progress.

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. Consideration of Student Matter (Ed. Codes § 35146, 48912, 48918)
2. Conference with Labor Negotiator (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. Conference with Labor Negotiator (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. Public Employee Performance Evaluation (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.